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SENATE BILL NO. 1424

Senate Amendments in [] - April 17, 2015

A *BILL to amend and reenact §§ 2.2-115, 2.2-206.2, 2.2-419, 2.2-420, 2.2-424, 2.2-426, 2.2-430, 2.2-431, 2.2-3101, 2.2-3103.1, 2.2-3104, 2.2-3104.01, 2.2-3106, 2.2-3114 through 2.2-3118, 2.2-3121, 2.2-3124, 30-101, 30-103.1, 30-110, 30-111, 30-124, 30-126, 30-355, 30-356, and 30-357 of the Code of Virginia and to amend the Code of Virginia by adding a section numbered 2.2-3103.2, by adding in Article 2 of Chapter 13 of Title 30 a section numbered 30-103.2, and by adding a section numbered 30-356.1, relating to the State and Local Government Conflict of Interests Act, the General Assembly Conflicts of Interests Act, and the Virginia Conflict of Interest and Ethics Advisory Council; certain gifts prohibited; approvals required for certain travel.*

Patrons Prior to Engrossment—Senators Norment, Petersen, Stuart, Marsden, Watkins, Edwards, Wexton, and Ebbin

Referred to Committee on Rules

Be it enacted by the General Assembly of Virginia:

1. That §§ 2.2-115, 2.2-206.2, 2.2-419, 2.2-420, 2.2-424, 2.2-426, 2.2-430, 2.2-431, 2.2-3101, 2.2-3103.1, 2.2-3104, 2.2-3104.01, 2.2-3106, 2.2-3114 through 2.2-3118, 2.2-3121, 2.2-3124, 30-101, 30-103.1, 30-110, 30-111, 30-124, 30-126, 30-355, 30-356, and 30-357 of the Code of Virginia are amended and reenacted and that the Code of Virginia is amended by adding a section numbered 2.2-3103.2, by adding in Article 2 of Chapter 13 of Title 30 a section numbered 30-103.2, and by adding a section numbered 30-356.1 as follows:

§ 2.2-115. Commonwealth's Development Opportunity Fund.

A. As used in this section, unless the context requires otherwise:

"New job" means employment of an indefinite duration, created as the direct result of the private investment, for which the firm pays the wages and standard fringe benefits for its employee, requiring a minimum of either (i) 35 hours of the employee's time a week for the entire normal year of the firm's operations, which "normal year" must consist of at least 48 weeks or (ii) 1,680 hours per year.

Seasonal or temporary positions, positions created when a job function is shifted from an existing location in the Commonwealth to the location of the economic development project, positions with suppliers, and multiplier or spin-off jobs shall not qualify as new jobs. The term "new job" shall include positions with contractors provided that all requirements included within the definition of the term are met.

"Prevailing average wage" means that amount determined by the Virginia Employment Commission to be the average wage paid workers in the city or county of the Commonwealth where the economic development project is located. The prevailing average wage shall be determined without regard to any fringe benefits.

"Private investment" means the private investment required under this section.

B. There is created the ~~Governor's~~ Commonwealth's Development Opportunity Fund (the Fund) to be used by the Governor to attract economic development prospects and secure the expansion of existing industry in the Commonwealth. The Fund shall consist of any funds appropriated to it by the general appropriation act and revenue from any other source, public or private. The Fund shall be established on the books of the Comptroller, and any funds remaining in the Fund at the end of a biennium shall not revert to the general fund but shall remain in the Fund. Interest earned on the Fund shall be credited to the Fund. The Governor shall report to the Chairmen of the House Committees on Appropriations and Finance and the Senate Committee on Finance as funds are awarded in accordance with this section.

C. Funds shall be awarded from the Fund by the Governor as grants or loans to political subdivisions. The criteria for making such grants or loans shall include (i) job creation, (ii) private capital investment, and (iii) anticipated additional state tax revenue expected to accrue to the state and affected localities as a result of the capital investment and jobs created. Loans shall be approved by the Governor and made in accordance with guidelines established by the Virginia Economic Development Partnership and approved by the Comptroller. Loans shall be interest-free unless otherwise determined by the Governor and shall be repaid to the Fund. The Governor may establish the interest rate to be charged; otherwise, any interest charged shall be at market rates as determined by the State Treasurer and shall be indicative of the duration of the loan. The Virginia Economic Development Partnership shall be responsible for monitoring repayment of such loans and reporting the receivables to the Comptroller as required.

Beginning with the five fiscal years from fiscal year 2006-2007 through fiscal year 2010-2011, and

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for every five fiscal years' period thereafter, in general, no less than one-third of the moneys appropriated to the Fund in every such five-year period shall be awarded to counties and cities having an annual average unemployment rate that is greater than the final statewide average unemployment rate for the calendar year that immediately precedes the calendar year of the award. However, if such one-third requirement will not be met because economic development prospects in such counties and cities are unable to fulfill the applicable minimum private investment and new jobs requirements set forth in this section, then any funds remaining in the Fund at the end of the five-year period that would have otherwise been awarded to such counties and cities shall be made available for awards in the next five fiscal years' period.

D. Funds may be used for public and private utility extension or capacity development on and off site; public and private installation, extension, or capacity development of high-speed or broadband Internet access, whether on or off site; road, rail, or other transportation access costs beyond the funding capability of existing programs; site acquisition; grading, drainage, paving, and any other activity required to prepare a site for construction; construction or build-out of publicly or privately owned buildings; training; or grants or loans to an industrial development authority, housing and redevelopment authority, or other political subdivision for purposes directly relating to any of the foregoing. However, in no case shall funds from the Fund be used, directly or indirectly, to pay or guarantee the payment for any rental, lease, license, or other contractual right to the use of any property.

It shall be the policy of the Commonwealth that moneys in the Fund shall not be used for any economic development project in which a business relocates or expands its operations in one or more Virginia localities and simultaneously closes its operations or substantially reduces the number of its employees in another Virginia locality. The Secretary of Commerce and Trade shall enforce this policy and for any exception thereto shall promptly provide written notice to the Chairmen of the Senate Finance and House Appropriations Committees, which notice shall include a justification for any exception to such policy.

E. 1. a. Except as provided in this subdivision, no grant or loan shall be awarded from the Fund unless the project involves a minimum private investment of \$5 million and creates at least 50 new jobs for which the average wage, excluding fringe benefits, is no less than the prevailing average wage. For projects, including but not limited to projects involving emerging technologies, for which the average wage of the new jobs created, excluding fringe benefits, is at least twice the prevailing average wage for that locality or region, the Governor shall have the discretion to require no less than one-half the number of new jobs as set forth for that locality in this subdivision.

b. Notwithstanding the provisions of subdivision a, a grant or loan may be awarded from the Fund if the project involves a minimum private investment of \$100 million and creates at least 25 new jobs for which the average wage, excluding fringe benefits, is no less than the prevailing average wage.

2. Notwithstanding the provisions of subdivision 1 a, in localities (i) with an annual unemployment rate for the most recent calendar year for which such data is available that is greater than the final statewide average unemployment rate for that calendar year or (ii) with a poverty rate for the most recent calendar year for which such data is available that exceeds the statewide average poverty rate for that year, a grant or loan may be awarded from the Fund pursuant to subdivision 1 a if the project involves a minimum private investment of \$2.5 million and creates at least 25 new jobs for which the average wage, excluding fringe benefits, is no less than 85 percent of the prevailing average wage.

3. Notwithstanding the provisions of subdivisions 1 a and 2, in localities (i) with an annual unemployment rate for the most recent calendar year for which such data is available that is greater than the final statewide average unemployment rate for that calendar year and (ii) with a poverty rate for the most recent calendar year for which such data is available that exceeds the statewide average poverty rate for that year, a grant or loan may be awarded from the Fund pursuant to such subdivisions if the project involves a minimum private investment of \$1.5 million and creates at least 15 new jobs for which the average wage, excluding fringe benefits, is no less than 85 percent of the prevailing average wage.

4. For projects that are eligible under subdivision 2 or 3, the average wage of the new jobs, excluding fringe benefits, shall be no less than 85 percent of the prevailing average wage. In addition, for projects in such localities, the Governor may award a grant or loan for a project paying less than 85 percent of the prevailing average wage but still providing customary employee benefits, only after the Secretary of Commerce and Trade has made a written finding that the economic circumstances in the area are sufficiently distressed (i.e., high unemployment or underemployment and negative economic forecasts) that assistance to the locality to attract the project is nonetheless justified. However, the minimum private investment and number of new jobs required to be created as set forth in this subsection shall still be a condition of eligibility for an award from the Fund. Such written finding shall promptly be provided to the chairs of the Senate Committee on Finance and the House Committee on Appropriations.

F. 1. The Virginia Economic Development Partnership shall assist the Governor in developing

objective guidelines and criteria that shall be used in awarding grants or making loans from the Fund. The guidelines may require that as a condition of receiving any grant or loan incentive that is based on employment goals, a recipient company must provide copies of employer quarterly payroll reports that have been provided to the Virginia Employment Commission to verify the employment status of any position included in the employment goal. The guidelines may include a requirement for the affected locality or localities to provide matching funds which may be cash or in-kind, at the discretion of the Governor. The guidelines and criteria shall include provisions for geographic diversity and a cap on the amount of funds to be provided to any individual project. At the discretion of the Governor, this cap may be waived for qualifying projects of regional or statewide interest. In developing the guidelines and criteria, the Virginia Economic Development Partnership shall use the measure for Fiscal Stress published by the Commission on Local Government of the Department of Housing and Community Development for the locality in which the project is located or will be located as one method of determining the amount of assistance a locality shall receive from the Fund.

2. a. Notwithstanding any provision in this section or in the guidelines, each political subdivision that receives a grant or loan from the Fund shall enter into a contract with each business beneficiary of funds from the Fund. A person or entity shall be a business beneficiary of funds from the Fund if grant or loan moneys awarded from the Fund by the Governor are paid to a political subdivision and (i) subsequently distributed by the political subdivision to the person or entity or (ii) used by the political subdivision for the benefit of the person or entity but never distributed to the person or entity.

b. The contract between the political subdivision and the business beneficiary shall provide in detail (i) the fair market value of all funds that the Commonwealth has committed to provide, (ii) the fair market value of all matching funds (or in-kind match) that the political subdivision has agreed to provide, (iii) how funds committed by the Commonwealth (including but not limited to funds from the Fund committed by the Governor) and funds that the political subdivision has agreed to provide are to be spent, (iv) the minimum private investment to be made and the number of new jobs to be created agreed to by the business beneficiary, (v) the average wage (excluding fringe benefits) agreed to be paid in the new jobs, (vi) the prevailing average wage, and (vii) the formula, means, or processes agreed to be used for measuring compliance with the minimum private investment and new jobs requirements, including consideration of any layoffs instituted by the business beneficiary over the course of the period covered by the contract.

The contract shall state the date by which the agreed upon private investment and new job requirements shall be met by the business beneficiary of funds from the Fund and may provide for the political subdivision to grant up to a 15-month extension of such date if deemed appropriate by the political subdivision subsequent to the execution of the contract. Any extension of such date granted by the political subdivision shall be in writing and promptly delivered to the business beneficiary, and the political subdivision shall simultaneously provide a copy of the extension to the Virginia Economic Development Partnership.

The contract shall provide that if the private investment and new job contractual requirements are not met by the expiration of the date stipulated in the contract, including any extension granted by the political subdivision, the business beneficiary shall be liable to the political subdivision for repayment of a portion of the funds provided under the contract. The contract shall include a formula for purposes of determining the portion of such funds to be repaid. The formula shall, in part, be based upon the fair market value of all funds that have been provided by the Commonwealth and the political subdivision and the extent to which the business beneficiary has met the private investment and new job contractual requirements. Any such funds repaid to the political subdivision that relate to the award from the ~~Governor's~~ Commonwealth's Development Opportunity Fund shall promptly be paid over by the political subdivision to the Commonwealth by payment remitted to the State Treasurer. Upon receipt by the State Treasurer of such payment, the Comptroller shall deposit such repaid funds into the ~~Governor's~~ Commonwealth's Development Opportunity Fund.

c. The contract shall be amended to reflect changes in the funds committed by the Commonwealth or agreed to be provided by the political subdivision.

d. Notwithstanding any provision in this section or in the guidelines, whenever layoffs instituted by a business beneficiary over the course of the period covered by a contract cause the net total number of the new jobs created to be fewer than the number agreed to, then the business beneficiary shall return the portion of any funds received pursuant to the repayment formula established by the contract.

3. Notwithstanding any provision in this section or in the guidelines, prior to executing any such contract with a business beneficiary, the political subdivision shall provide a copy of the proposed contract to the Attorney General. The Attorney General shall review the proposed contract (i) for enforceability as to its provisions and (ii) to ensure that it is in appropriate legal form. The Attorney General shall provide any written suggestions to the political subdivision within seven days of his receipt of the copy of the contract. The Attorney General's suggestions shall be limited to the

181 enforceability of the contract's provisions and the legal form of the contract.

182 4. Notwithstanding any provision in this section or in the guidelines, a political subdivision shall not
183 expend, distribute, pledge, use as security, or otherwise use any award from the Fund unless and until
184 such contract as described herein is executed with the business beneficiary.

185 G. Within the 30 days immediately following June 30 and December 30 of each year, the Governor
186 shall provide a report to the Chairmen of the House Committees on Appropriations and Finance and the
187 Senate Committee on Finance which shall include, but is not limited to, the following information
188 regarding grants and loans awarded from the Fund during the immediately preceding six-month period
189 for economic development projects: the name of the company that is the business beneficiary of the
190 grant or loan and the type of business in which it engages; the location (county, city, or town) of the
191 project; the amount of the grant or loan committed from the Fund and the amount of all other funds
192 committed by the Commonwealth from other sources and the purpose for which such grants, loans, or
193 other funds will be used; the amount of all moneys or funds agreed to be provided by political
194 subdivisions and the purposes for which they will be used; the number of new jobs agreed to be created
195 by the business beneficiary; the amount of investment in the project agreed to be made by the business
196 beneficiary; the timetable for the completion of the project and new jobs created; the prevailing average
197 wage; and the average wage (excluding fringe benefits) agreed to be paid in the new jobs.

198 H. The Governor shall provide grants and commitments from the Fund in an amount not to exceed
199 the dollar amount contained in the Fund. If the Governor commits funds for years beyond the fiscal
200 years covered under the existing appropriation act, the State Treasurer shall set aside and reserve the
201 funds the Governor has committed, and the funds shall remain in the Fund for those future fiscal years.
202 No grant or loan shall be payable in the years beyond the existing appropriation act unless the funds are
203 currently available in the Fund.

204 *I. Any person or entity submitting an application for a grant or loan from the Fund shall certify, on*
205 *a form acceptable to the Virginia Economic Development Partnership, that it shall not provide any*
206 *contribution, gift, or other item with a value greater than \$100 to the Governor or to his campaign*
207 *committee or a political action committee established on his behalf during (i) the period in which the*
208 *person or entity's application for such award is pending and (ii) the one-year period immediately after*
209 *any such award is made. Any person or entity who so certifies and who receives an award from the*
210 *Fund shall repay, if such person or entity provided or provides such a contribution, gift, or other item*
211 *of value during these periods, the amount of the award received within 90 days after receipt of written*
212 *notice from the Virginia Economic Development Partnership. In addition, any person or entity that*
213 *knowingly provided or provides such a contribution, gift, or other item of value during these periods in*
214 *violation of this subsection shall be subject to a civil penalty of \$500 or up to two times the amount of*
215 *the contribution or gift, whichever is greater, and the contribution, gift, or other item shall be returned*
216 *to the donor. The attorney for the Commonwealth shall initiate civil proceedings to enforce the civil*
217 *penalties. Any civil penalties collected shall be payable to the State Treasurer for deposit to the general*
218 *fund and shall be used exclusively to fund the Virginia Conflict of Interest and Ethics Advisory Council.*
219 *For purposes of this subsection, "entity" includes individuals who are officers, directors, or owners of or*
220 *who have a controlling ownership interest in such entity.*

221 **§ 2.2-206.2. Economic incentive grant programs; responsibilities of the Secretary.**

222 A. By July 15 of each year, the agencies listed in subdivisions B 1 through 7 shall report the
223 information outlined in subsection C to the Secretary of Commerce and Trade for the three prior
224 calendar or fiscal years, as applicable, so that the Secretary may develop and issue a report on the
225 effectiveness of economic development incentive grant programs administered by the Commonwealth in
226 meeting performance goals and stimulating economic activity.

227 By September 15 of each year, the Secretary shall submit the draft report to the Joint Legislative
228 Audit and Review Commission for its review of the accuracy of the information contained in the report
229 and the effectiveness of the evaluation methods.

230 The Joint Legislative Audit and Review Commission shall provide its comments on the content of
231 the report and the Secretary's analysis to the Secretary, and such comments shall be included as an
232 appendix to the final report, which shall be submitted to the Chairmen of the House Appropriations and
233 Senate Finance Committees by November 15 of each year.

234 B. The report shall include a review of allocations from the following economic development
235 incentive programs and funds for the previous three calendar or fiscal years, as applicable, as follows:

236 1. Virginia Economic Development Partnership: Advanced Shipbuilding Training Facility Grant
237 Program, Aerospace Engine Manufacturing Performance Grant Program, Clean Energy Manufacturing
238 Incentive Grant Program, ~~Governor's~~ Commonwealth's Development Opportunity Fund, Investment
239 Partnership Grant subfund, Major Eligible Employer Grant subfund, Semiconductor Memory or Logic
240 Wafer Manufacturing Performance Grant Program, Specialized Biotechnology Research Performance
241 Grant Program, Economic Development Incentive Grant subfund, and any customized incentive grants;

242 2. Virginia Economic Development Partnership Authority: Virginia Jobs Investment Program;

3. Department of Housing and Community Development: Enterprise Zone Job Creation and Real Property Investment Grant Programs;

4. Tobacco Indemnification and Community Revitalization Commission: Tobacco Region Opportunity Fund;

5. Virginia Tourism Authority: Governor's Motion Picture Opportunity Fund;

6. Virginia Port Authority: Port of Virginia Economic and Infrastructure Development Grant Program; and

7. Innovation and Entrepreneurship Investment Authority: Growth Acceleration Program.

C. The report shall assess the effectiveness of allocations made for each program listed in subsection B. Each agency administering programs outlined in subsection B shall submit the applicable data regarding jobs, wages, capital investment, and any other related information requested by the Secretary of Commerce and Trade for purposes of evaluating economic development incentive programs in meeting their performance goals and stimulating economic activity.

For each program, the report shall include (i) an explanation of the overall goals of the program, describing whether the program is focused on job creation and capital investment or investments are governed by ancillary goals of community development and revitalization or the development of a particular industry sector in the Commonwealth; (ii) for each of the previous three calendar or fiscal years, as applicable, summary information, including the total amount of grant funding made available for the program, the total dollar amount of the grants awarded, the total number of grants awarded, the average dollar amount approved per job and average wage expected, where applicable, and any grant amounts repaid; (iii) for each of the three previous calendar or fiscal years, as applicable, for projects that have reached completion or a performance milestone, an aggregate comparison of the projects' performance measures, including the actual number of jobs created, the actual average wages paid, and the actual amount of capital investment, with the expected number of jobs, assumed average wage, and planned capital investment when the grant awards were made, and the proportion of projects that met or exceeded the project-specific goals relevant to the program; (iv) for each of the three previous calendar or fiscal years, as applicable, for all projects that have reached completion or a performance milestone, an aggregate assessment of the projects' actual rate of return on the Commonwealth's investment compared with the expected rate of return when the grant awards were made; (v) for each of the three previous calendar or fiscal years, as applicable, for all projects that have reached completion or a performance milestone, an aggregate estimate of the projects' total economic impact measured by the Virginia Economic Development Partnership Authority on the basis of estimated state tax revenues generated directly or indirectly by the projects, where applicable; and (vi) for all projects that reached completion five calendar or fiscal years, as applicable, prior to the year of the report, an aggregate final comparison of jobs reported by companies at the time of completion and jobs at the end of the most recent calendar year, and an aggregate final comparison of the projects' rate of return at the time of completion and a five-year rate of return based on the most recent job levels.

§ 2.2-419. Definitions.

As used in this article, unless the context requires a different meaning:

"Anything of value" means:

1. A pecuniary item, including money, or a bank bill or note;
2. A promissory note, bill of exchange, order, draft, warrant, check, or bond given for the payment of money;
3. A contract, agreement, promise, or other obligation for an advance, conveyance, forgiveness of indebtedness, deposit, distribution, loan, payment, gift, pledge, or transfer of money;
4. A stock, bond, note, or other investment interest in an entity;
5. A receipt given for the payment of money or other property;
6. A right in action;
7. A gift, tangible good, chattel, or an interest in a gift, tangible good, or chattel;
8. A loan or forgiveness of indebtedness;
9. A work of art, antique, or collectible;
10. An automobile or other means of personal transportation;
11. Real property or an interest in real property, including title to realty, a fee simple or partial interest, present or future, contingent or vested within realty, a leasehold interest, or other beneficial interest in realty;
12. An honorarium or compensation for services;
13. A rebate or discount in the price of anything of value unless the rebate or discount is made in the ordinary course of business to a member of the public without regard to that person's status as an executive or legislative official, or the sale or trade of something for reasonable compensation that would ordinarily not be available to a member of the public;
14. A promise or offer of employment; or

304 15. Any other thing of value that is pecuniary or compensatory in value to a person.
305 "Anything of value" does not mean a campaign contribution properly received and reported pursuant
306 to Chapter 9.3 (§ 24.2-945 et seq.) of Title 24.2.
307 "Compensation" means:
308 1. An advance, conveyance, forgiveness of indebtedness, deposit, distribution, loan, payment, gift,
309 pledge, or transfer of money or anything of value; or
310 2. A contract, agreement, promise or other obligation for an advance, conveyance, forgiveness of
311 indebtedness, deposit, distribution, loan, payment, gift, pledge, or transfer of money or anything of
312 value, for services rendered or to be rendered.
313 "Compensation" does not mean reimbursement of expenses if the reimbursement does not exceed the
314 amount actually expended for the expenses and it is substantiated by an itemization of expenses.
315 "*Council*" means the Virginia Conflict of Interest and Ethics Advisory Council established in
316 § 30-355.
317 "Executive action" means the proposal, drafting, development, consideration, amendment, adoption,
318 approval, promulgation, issuance, modification, rejection, or postponement by an executive agency or
319 official of legislation or executive orders issued by the Governor. "*Executive action*" includes
320 procurement transactions.
321 "Executive agency" means an agency, board, commission, or other body in the executive branch of
322 state government. "Executive agency" includes the State Corporation Commission, the Virginia Workers'
323 Compensation Commission, and the Virginia Lottery.
324 "Executive official" means:
325 1. The Governor;
326 2. The Lieutenant Governor;
327 3. The Attorney General;
328 4. Any officer or employee of the office of the Governor or, Lieutenant Governor, or Attorney
329 General other than a clerical or secretarial employee;
330 5. The Governor's Secretaries, the Deputy Secretaries, and the chief executive officer of each
331 executive agency; or
332 6. Members of supervisory and policy boards, commissions and councils, as defined in § 2.2-2100,
333 however selected.
334 "Expenditure" means:
335 1. A purchase, payment, distribution, loan, forgiveness of a loan or payment of a loan by a third
336 party, advance, deposit, transfer of funds, a promise to make a payment, or a gift of money or anything
337 of value for any purpose;
338 2. A payment to a lobbyist for salary, fee, reimbursement for expenses, or other purpose by a person
339 employing, retaining, or contracting for the services of the lobbyist separately or jointly with other
340 persons;
341 3. A payment in support of or assistance to a lobbyist or the lobbyist's activities, including the direct
342 payment of expenses incurred at the request or suggestion of the lobbyist;
343 4. A payment that directly benefits an executive or legislative official or a member of the official's
344 immediate family;
345 5. A payment, including compensation, payment, or reimbursement for the services, time, or expenses
346 of an employee for or in connection with direct communication with an executive or legislative official;
347 6. A payment for or in connection with soliciting or urging other persons to enter into direct
348 communication with an executive or legislative official; or
349 7. A payment or reimbursement for categories of expenditures required to be reported pursuant to
350 this chapter.
351 "Expenditure" does not mean a campaign contribution properly received and reported pursuant to
352 Chapter 9.3 (§ 24.2-945 et seq.) of Title 24.2.
353 "Fair market value" means the price that a good or service would bring between a willing seller and
354 a willing buyer in the open market after negotiations. If the fair market value cannot be determined, the
355 actual price paid for the good or service shall be given consideration.
356 "Gift" means anything of value to the extent that a consideration of equal or greater value is not
357 received, including any gratuity, favor, discount, entertainment, hospitality, loan, forbearance, or other
358 item having monetary value, and includes services as well as gifts of transportation, local travel,
359 lodgings, and meals, whether provided in-kind or by purchase of a ticket, payment in advance, or
360 reimbursement after the expense has been incurred.
361 "Gift" does not mean:
362 1. Printed informational or promotional material;
363 2. A gift that is not used and, no later than 60 days after receipt, is returned to the donor or
364 delivered to a charitable organization and is not claimed as a charitable contribution for federal income
365 tax purposes;

3. A gift, devise, or inheritance from an individual's spouse, child, parent, grandparent, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin or the spouse of that individual, if the donor is not acting as the agent or intermediary for someone other than a person covered by this subdivision; or

4. A gift of a value of \$50 or less;

5. Any offer of a ticket, coupon, or other admission or pass unless the ticket, coupon, admission, or pass is used;

6. Any food or beverages provided to an individual at an event at which the individual is performing official duties related to his public service;

7. Any food and beverages received at or registration or attendance fees waived for any event at which the individual is a featured speaker, presenter, or lecturer;

8. An unsolicited award of appreciation or recognition in the form of a plaque, trophy, wall memento, or similar item that is given in recognition of public, civic, charitable, or professional service;

9. Any gift from an individual's spouse, child, uncle, aunt, niece, nephew, or first cousin; a person to whom the donee is engaged to be married; the donee's or his spouse's parent, grandparent, grandchild, brother, sister, step-parent, step-grandparent, step-grandchild, step-brother, or step-sister; or the donee's brother's or sister's spouse;

10. Travel provided to facilitate attendance by a legislator at a regular or special session of the General Assembly, a meeting of a legislative committee or commission, or a national conference where attendance is approved by the House or Senate Committee on Rules; or

11. Travel related to an official meeting of the Commonwealth, its political subdivisions, or any board, commission, authority, or other entity, or any charitable organization established pursuant to § 501(c)(3) of the Internal Revenue Code affiliated with such entity, to which such person has been appointed or elected or is a member by virtue of his office or employment.

"Immediate family" means (i) the spouse and (ii) any ~~child~~ other person who resides in the same household as the executive or legislative official and who is a dependent of the official.

"Legislative action" means:

1. Preparation, research, drafting, introduction, consideration, modification, amendment, approval, passage, enactment, tabling, postponement, defeat, or rejection of a bill, resolution, amendment, motion, report, nomination, appointment, or other matter by the General Assembly or a legislative official;

2. Action by the Governor in approving, vetoing, or recommending amendments for a bill passed by the General Assembly; or

3. Action by the General Assembly in overriding or sustaining a veto by the Governor, considering amendments recommended by the Governor, or considering, confirming, or rejecting an appointment of the Governor.

"Legislative official" means:

1. A member or member-elect of the General Assembly;

2. A member of a committee, subcommittee, commission, or other entity established by and responsible to the General Assembly or either house of the General Assembly; or

3. Persons employed by the General Assembly or an entity established by and responsible to the General Assembly.

"Lobbying" means:

1. Influencing or attempting to influence executive or legislative action through oral or written communication with an executive or legislative official; or

2. Solicitation of others to influence an executive or legislative official.

"Lobbying" does not mean:

1. Requests for appointments, information on the status of pending executive and legislative actions, or other ministerial contacts if there is no attempt to influence executive or legislative actions;

2. Responses to published notices soliciting public comment submitted to the public official designated in the notice to receive the responses;

3. The solicitation of an association by its members to influence legislative or executive action; or

4. Communications between an association and its members and communications between a principal and its lobbyists.

"Lobbyist" means:

1. An individual who is employed and receives payments, or who contracts for economic consideration, including reimbursement for reasonable travel and living expenses, for the purpose of lobbying;

2. An individual who represents an organization, association, or other group for the purpose of lobbying; or

3. A local government employee who lobbies.

"Lobbyist's principal" or "principal" means the entity on whose behalf the lobbyist influences or

427 attempts to influence executive or legislative action. An organization whose employees conduct lobbying
 428 activities on its behalf is both a principal and an employer of the lobbyists. In the case of a coalition or
 429 association that employs or retains others to conduct lobbying activities on behalf of its membership, the
 430 principal is the coalition or association and not its individual members.

431 "Local government" means:

- 432 1. Any county, city, town, or other local or regional political subdivision;
- 433 2. Any school division;
- 434 3. Any organization or entity that exercises governmental powers that is established pursuant to an
 435 interstate compact; or
- 436 4. Any organization composed of members representing entities listed in subdivisions 1, 2, or 3 of
 437 this definition.

438 "Local government employee" means a public employee of a local government.

439 "Person" means an individual, proprietorship, firm, partnership, joint venture, joint stock company,
 440 syndicate, business trust, estate, company, corporation, association, club, committee, organization, or
 441 group of persons acting in concert.

442 "Procurement transaction" means all functions that pertain to obtaining all goods, services, or
 443 construction on behalf of an executive agency, including description of requirements, selection and
 444 solicitation of sources, preparation and award of contract, and all phases of contract administration.

445 "Secretary" means the Secretary of the Commonwealth.

446 "Value" means the actual cost or fair market value of an item or items, whichever is greater. If the
 447 fair market value cannot be determined, the actual amount paid for the item or items shall be given
 448 consideration.

449 "Widely attended event" means an event at which at least 25 persons have been invited to attend or
 450 there is a reasonable expectation that at least 25 persons will attend the event and the event [~~is open~~
 451 ~~to the public or~~] is open to individuals (i) who share a common interest, (ii) who are members of a
 452 public, civic, charitable, or professional organization, (iii) who are from a particular industry or
 453 profession, or (iv) who represent persons interested in a particular issue.

454 § 2.2-420. Exemptions.

455 The registration and reporting provisions of this article shall not apply to:

- 456 1. The Governor, Lieutenant Governor, Attorney General, and their immediate staffs or the
 457 Governor's Secretaries and their immediate staffs, acting in an official capacity;
- 458 2. Members of the General Assembly and other legislative officials and legislative employees acting
 459 in an official capacity;
- 460 3. Local elected officials acting in an official capacity;
- 461 4. Any employee of a state executive agency acting in an official capacity;
- 462 5. A duly elected or appointed official or employee of the United States acting in an official
 463 capacity;
- 464 6. An individual who limits lobbying solely to (i) formal testimony before a public meeting of an
 465 executive agency or legislative body and registers the appearance in the records of the agency or body
 466 and (ii) testimony and information compelled by action of an executive agency or legislative body;
- 467 7. A person who receives \$500 or less in compensation and reimbursements, excluding personal
 468 living and travel expenses that are not reimbursed from any other source, in a calendar year for his
 469 lobbying activities;
- 470 8. A person who receives no compensation or anything of value for lobbying, and does not expend
 471 more than \$500, excluding personal living and travel expenses that are not reimbursed from any other
 472 source, in lobbying in the calendar year; or
- 473 9. An employee of a business, other entity, or local government whose job duties do not regularly
 474 include ~~influencing or attempting to influence legislative or executive action~~ lobbying.

475 § 2.2-424. Registration fees.

476 The Secretary shall collect an annual registration fee of ~~fifty dollars~~ \$100 from the lobbyist for each
 477 principal for whom, or on whose behalf, the lobbyist will act. *This fee shall be deposited into the*
 478 *general fund and used exclusively to fund the Council.*

479 § 2.2-426. Lobbyist reporting; penalty.

480 A. Each lobbyist shall file with the ~~Virginia Conflict of Interest and Ethics Advisory Council~~ a
 481 separate semiannual report of expenditures, including gifts, for each principal for whom he lobbies by
 482 December 15 for the preceding six-month period complete through the last day of October and June 15
 483 for the preceding six-month period complete through the last day of April.

484 B. Each principal who expends more than \$500 to employ or compensate multiple lobbyists shall be
 485 responsible for filing a consolidated lobbyist report pursuant to this section in any case in which the
 486 lobbyists are each exempt under the provisions of subdivision 7 or 8 of § 2.2-420 from the reporting
 487 requirements of this section.

488 C. The report shall be on a form provided by the ~~Virginia Conflict of Interest and Ethics Advisory~~

Council, which shall be substantially as follows similar to the following and shall be accompanied by instructions provided by the Council. All reports shall be submitted electronically and in accordance with the standards approved by the Council pursuant to the provisions of § 30-356.

LOBBYIST'S DISCLOSURE STATEMENT

PART I:

(1) PRINCIPAL: _____

In Part I, item 2a, provide the name of the individual authorizing your employment as a lobbyist. The lobbyist filing this statement MAY NOT list his name in item 2a.

(2a) Name: _____

(2b) Permanent Business Address: _____

(2c) Business Telephone: _____

(3) Provide a list of executive and legislative actions (with as much specificity as possible) for which you lobbied and a description of activities conducted.

(4) INCORPORATED FILINGS: If you are filing an incorporated disclosure statement, please complete the following:
Individual filing financial information: _____
Individuals to be included in the filing: _____

(5) Please indicate which schedules will be attached to your disclosure statement:

☐ Schedule A: Entertainment Expenses

☐ Schedule B: Gifts

☐ Schedule C: Other Expenses

(6) EXPENDITURE TOTALS:

a) ENTERTAINMENT \$ _____

b) GIFTS \$ _____

c) COMMUNICATIONS \$ _____

d) PERSONAL LIVING AND TRAVEL EXPENSES \$ _____

e) COMPENSATION OF LOBBYISTS \$ _____

f) HONORARIA \$ _____

g) OTHER \$ _____

TOTAL \$ _____

PART II:

(1a) NAME OF LOBBYIST: _____

(1b) Permanent Business Address: _____

(1c) Business Telephone: _____

(2) As a lobbyist, you are (check one)

☐ EMPLOYED (on the payroll of the principal)

☐ RETAINED (not on the payroll of the principal, however compensated)

☐ NOT COMPENSATED (not compensated; expenses may be reimbursed)

(3) List all lobbyists other than yourself who registered to represent your principal.

(4) If you selected "EMPLOYED" as your answer to Part II, item 2, provide your job title.

PLEASE NOTE: Some lobbyists are not individually compensated for lobbying activities. This may occur when several members of a firm

REENGROSSED

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545 represent a single principal. The principal, in turn, makes a single
546 payment to the firm. If this describes your situation, do not answer
547 Part II, items 5a and 5b. Instead, complete Part III, items 1 and 2.
548 (5a) What was the DOLLAR AMOUNT OF YOUR COMPENSATION as a lobbyist?
549 (If you have job responsibilities other than those involving
550 lobbying, you may have to prorate to determine the part of your
551 salary attributable to your lobbying activities.) Transfer your
552 answer to this item to Part I, item 6e_____.
553 (5b) Explain how you arrived at your answer to Part II, item 5a.

554 _____
555 _____
556 _____

557 PART III:

558 PLEASE NOTE: If you answered Part II, items 5a and 5b, you WILL NOT
559 complete this section.

560 (1) List all members of your firm, organization, association,
561 corporation, or other entity who furnished lobbying services to
562 your principal.

563 _____
564 _____
565 _____

566 (2) Indicate the total amount paid to your firm, organization,
567 association, corporation, or other entity for services rendered.
568 Transfer your answer to this item to Part I, item 6e_____.

569 SCHEDULE A

570 ENTERTAINMENT EXPENSES

571 PLEASE NOTE: Any single entertainment event included in the expense
572 totals of the principal, with a value greater than \$50, should be
573 itemized below. Transfer any totals from this schedule to Part I,
574 item 6a. (Please duplicate as needed.)

575 Date and Location of Event:

576 _____
577 _____

578 Description of Event (*including whether or not it meets the criteria*
579 *of a widely attended event*):

580 _____
581 _____

582 Total Number of Persons Attending:

583

584 Names of Legislative and Executive Officials or Members of Their
585 Immediate Families Attending: (List names only if the average value
586 for each person attending the event was greater than \$50.)

587 _____
588 _____
589 _____
590 _____

591 Food \$ _____

592 Beverages \$ _____

593 Transportation of Legislative and Executive Officials
594 or Members of Their Immediate Families \$ _____

595 Lodging of Legislative and Executive Officials or
596 Members of Their Immediate Families \$ _____

597 Performers, Speakers, Etc. \$ _____

598 Displays \$ _____

599 Rentals \$ _____

600 Service Personnel \$ _____

601 Miscellaneous \$ _____

602 TOTAL \$ _____

603 SCHEDULE B

604 GIFTS

605 PLEASE NOTE: Any single gift reported in the expense totals of the
 606 principal, with a value greater than \$50, should be itemized below.
 607 (Report meals, entertainment and travel under Schedule A.) Transfer
 608 any totals from this schedule to Part I, item 6b. (Please duplicate
 609 as needed.)

610			Name of each	
611			legislative or	
612			executive official	
613			or member of his	
614			immediate family	Cost of
615	Date	Description	who is a recipient	individual
616	of gift:	of gift:	of a gift:	gift:
617	_____	_____	_____	\$ _____
618	_____	_____	_____	\$ _____
619	_____	_____	_____	\$ _____
620	_____	_____	_____	\$ _____
621	TOTAL COST TO PRINCIPAL			\$ _____

622 SCHEDULE C

623 OTHER EXPENSES

624 PLEASE NOTE: This section is provided for any lobbying-related
 625 expenses not covered in Part I, items 6a - 6f. An example of an
 626 expenditure to be listed on schedule C would be the rental of a
 627 bill box during the General Assembly session. Transfer the total
 628 from this schedule to Part I, item 6g. (Please duplicate as needed.)

629	DATE OF EXPENSE	DESCRIPTION OF EXPENSE	AMOUNT
630	_____	_____	\$ _____
631	_____	_____	\$ _____
632	_____	_____	\$ _____
633	_____	_____	\$ _____
634	_____	_____	\$ _____
635	_____	_____	\$ _____
636	_____	_____	\$ _____
637	_____	_____	\$ _____
638	_____	_____	\$ _____
639	TOTAL "OTHER" EXPENSES		\$ _____

640 PART IV: STATEMENTS

641 The following items are mandatory and if they are not properly
 642 completed, the entire filing will be rejected and returned to
 643 the lobbyist:

- 644 (1) All signatures on the statement must be ORIGINAL in the format
 645 specified in the instructions provided by the Council that
 646 accompany this form. No stamps or other reproductions of the
 647 individual's signature will be accepted.
 648 (2) An individual MAY NOT sign the disclosure statement as lobbyist
 649 and principal officer.

650 STATEMENT OF LOBBYIST

651 I, the undersigned registered lobbyist, do state that the information
 652 furnished on this disclosure statement and on all accompanying
 653 attachments required to be made thereto is, to the best of my
 654 knowledge and belief, complete and accurate.

655

656

657 _____
 Signature of lobbyist

Date

STATEMENT OF PRINCIPAL

I, the undersigned principal (or an authorized official thereof), do state that the information furnished on this disclosure statement and on all accompanying attachments required to be made thereto is, to the best of my knowledge and belief, complete and accurate.

Signature of principal

Date

D. A person who ~~signs knowingly and intentionally makes a false statement of a material fact on the disclosure statement knowing it to contain a material misstatement of fact~~ is guilty of a Class 5 felony.

E. Each lobbyist shall send to each legislative and executive official who is required to be identified by name on Schedule A or B of the Lobbyist's Disclosure Form a copy of Schedule A or B or a summary of the information pertaining to that official. Copies or summaries shall be provided to the official by November 21 for the preceding six-month period complete through the last day of October and by May 21 for the preceding six-month period complete through the last day of April.

§ 2.2-430. Termination.

A lobbyist may terminate a lobbyist registration *at any time* by filing a report required under § 2.2-426 including information through the last day of lobbying activity. A termination report shall indicate that the lobbyist intends to use the report as the final accounting of lobbying activity *and shall include the effective date of the termination.*

§ 2.2-431. Penalties; filing of substituted statement.

A. Every lobbyist failing to file the statement prescribed by § 2.2-426 within the time prescribed therein shall be assessed a civil penalty of ~~fifty dollars~~ \$50, and every individual failing to file the statement within ~~ten~~ 10 days after the time prescribed herein shall be assessed an additional civil penalty of ~~fifty dollars~~ \$50 per day from the eleventh day of such default until the statement is filed. *The Council shall notify the Secretary of any lobbyist's failure to file the statement within the time prescribed, and the penalties shall be assessed and collected by the Secretary. The Attorney General shall assist the Secretary in collecting the penalties, upon request.*

B. Every lobbyist's principal whose lobbyist fails to file the statement prescribed by § 2.2-426 shall be assessed a civil penalty of ~~fifty dollars~~ \$50, and shall be assessed an additional civil penalty of ~~fifty dollars~~ \$50 per day from the eleventh day of such default until the statement is filed. *The penalty Council shall notify the Secretary of any lobbyist's failure to file the statement within the time prescribed, and the penalties shall be assessed and collected by the Secretary. The Attorney General shall assist the Secretary in collecting the penalties, upon request.*

C. No individual who has failed to file the statement required by § 2.2-426 or who has failed to pay all penalties assessed pursuant to this section, shall register or act as a lobbyist as long as he remains in default.

D. Whenever any lobbyist is or will be in default under § 2.2-426, and the reasons for such default are or will be beyond his control, or the control of his principal, or both, the Secretary may suspend the assessment of any penalty otherwise assessable and accept a substituted statement, upon the submission of sworn proofs that shall satisfy him that the default has been beyond the control of the lobbyist or his principal, and that the substituted statement contains the most accurate and complete information available after the exercise of due diligence.

E. Penalties collected pursuant to this section shall be payable to the State Treasurer for deposit to the general fund *and shall be used exclusively to fund the Council.*

§ 2.2-3101. Definitions.

As used in this chapter, unless the context requires a different meaning:

"Advisory agency" means any board, commission, committee or post which does not exercise any sovereign power or duty, but is appointed by a governmental agency or officer or is created by law for the purpose of making studies or recommendations, or advising or consulting with a governmental agency.

"Affiliated business entity relationship" means a relationship, other than a parent-subsidary relationship, that exists when (i) one business entity has a controlling ownership interest in the other business entity, (ii) a controlling owner in one entity is also a controlling owner in the other entity, or

(iii) there is shared management or control between the business entities. Factors that may be considered in determining the existence of an affiliated business entity relationship include that the same person or substantially the same person owns or manages the two entities, there are common or commingled funds or assets, the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis, or there is otherwise a close working relationship between the entities.

"Business" means a corporation, partnership, sole proprietorship, firm, enterprise, franchise, association, trust or foundation, or any other individual or entity carrying on a business or profession, whether or not for profit.

"Candidate" means a person who seeks or campaigns for an office of the Commonwealth or one of its governmental units in a general, primary, or special election and who is qualified to have his name placed on the ballot for the office. The candidate shall become subject to the provisions of this chapter upon the filing of a statement of qualification pursuant to § 24.2-501. The State Board of Elections or general registrar shall notify each such candidate of the provisions of this chapter. Notification made by the general registrar shall consist of information developed by the State Board of Elections.

"Contract" means any agreement to which a governmental agency is a party, or any agreement on behalf of a governmental agency that involves the payment of money appropriated by the General Assembly or a political subdivision, whether or not such agreement is executed in the name of the Commonwealth, or some political subdivision thereof. "Contract" includes a subcontract only when the contract of which it is a part is with the officer's or employee's own governmental agency.

"Council" means the Virginia Conflict of Interest and Ethics Advisory Council established in § 30-355.

"Employee" means all persons employed by a governmental or advisory agency, unless otherwise limited by the context of its use.

"Financial institution" means any bank, trust company, savings institution, industrial loan association, consumer finance company, credit union, broker-dealer as defined in subsection A of § 13.1-501, or investment company or advisor registered under the federal Investment Advisors Act or Investment Company Act of 1940.

"Gift" means any gratuity, favor, discount, entertainment, hospitality, loan, forbearance, or other item having monetary value. It includes services as well as gifts of transportation, local travel, lodgings and meals, whether provided in-kind, by purchase of a ticket, payment in advance or reimbursement after the expense has been incurred. "Gift" does not include (i) any offer of a ticket, coupon, or other admission or pass unless the ticket, coupon, admission, or pass is used; (ii) honorary degrees; (iii) any athletic, merit, or need-based scholarship or any other financial aid awarded by a public or private school, institution of higher education, or other educational program pursuant to such school, institution, or program's financial aid standards and procedures applicable to the general public; (iv) a campaign contribution properly received and reported pursuant to Chapter 9.3 (§ 24.2-945 et seq.) of Title 24.2; (v) any gift related to the private profession or occupation of an officer or employee or of a member of his immediate family; ~~or~~ (vi) food or beverages consumed while attending an event at which the filer is performing official duties related to his public service; (vii) food and beverages received at or registration or attendance fees waived for any event at which the filer is a featured speaker, presenter, or lecturer; (viii) unsolicited awards of appreciation or recognition in the form of a plaque, trophy, wall memento, or similar item that is given in recognition of public, civic, charitable, or professional service; (ix) a devise or inheritance; (x) travel disclosed pursuant to the Campaign Finance Disclosure Act (§ 24.2-945 et seq.); (xi) travel paid for or provided by the government of the United States, any of its territories, or any state or any political subdivision of such state; (xii) travel provided to facilitate attendance by a legislator at a regular or special session of the General Assembly, a meeting of a legislative committee or commission, or a national conference where attendance is approved by the House or Senate Committee on Rules; (xiii) travel related to an official meeting of the Commonwealth, its political subdivisions, or any board, commission, authority, or other entity, or any charitable organization established pursuant to § 501(c)(3) of the Internal Revenue Code affiliated with such entity, to which such person has been appointed or elected or is a member by virtue of his office or employment; or (xiv) gifts from relatives or personal friends. For the purpose of this definition, "relative" means the donee's spouse, child, uncle, aunt, niece, ~~or~~ nephew, or first cousin; a person to whom the donee is engaged to be married; the donee's or his spouse's parent, grandparent, grandchild, brother, ~~or~~ sister, step-parent, step-grandparent, step-grandchild, step-brother, or step-sister; or the donee's brother's or sister's spouse. For the purpose of this definition, "personal friend" does not include any person that the filer knows or has reason to know is (a) a lobbyist registered pursuant to Article 3 (§ 2.2-418 et seq.) of Chapter 4 of Title 2.2; (b) a lobbyist's principal as defined in § 2.2-419; (c) for an officer or employee of a local governmental or advisory agency, a person, organization, or business who is a party to or is seeking to become a party to a contract with the local agency of which he is an officer or an

779 employee; or (d) for an officer or employee of a state governmental or advisory agency, a person,
780 organization, or business who is a party to or is seeking to become a party to a contract with the
781 Commonwealth. For purposes of this definition, "person, organization, or business" includes individuals
782 who are officers, directors, or owners of or who have a controlling ownership interest in such
783 organization or business.

784 "Governmental agency" means each component part of the legislative, executive or judicial branches
785 of state and local government, including each office, department, authority, post, commission,
786 committee, and each institution or board created by law to exercise some regulatory or sovereign power
787 or duty as distinguished from purely advisory powers or duties. Corporations organized or controlled by
788 the Virginia Retirement System are "governmental agencies" for purposes of this chapter.

789 "Immediate family" means (i) a spouse and (ii) any ~~child~~ other person who resides in the same
790 household as the officer or employee and who is a dependent of the officer or employee.

791 "Officer" means any person appointed or elected to any governmental or advisory agency including
792 local school boards, whether or not he receives compensation or other emolument of office. Unless the
793 context requires otherwise, "officer" includes members of the judiciary.

794 "Parent-subsidiary relationship" means a relationship that exists when one corporation directly or
795 indirectly owns shares possessing more than 50 percent of the voting power of another corporation.

796 "Personal interest" means a financial benefit or liability accruing to an officer or employee or to a
797 member of his immediate family. Such interest shall exist by reason of (i) ownership in a business if the
798 ownership interest exceeds three percent of the total equity of the business; (ii) annual income that
799 exceeds, or may reasonably be anticipated to exceed, \$5,000 from ownership in real or personal property
800 or a business; (iii) salary, other compensation, fringe benefits, or benefits from the use of property, or
801 any combination thereof, paid or provided by a business or governmental agency that exceeds, or may
802 reasonably be anticipated to exceed, \$5,000 annually; (iv) ownership of real or personal property if the
803 interest exceeds \$5,000 in value and excluding ownership in a business, income, or salary, other
804 compensation, fringe benefits or benefits from the use of property; (v) personal liability incurred or
805 assumed on behalf of a business if the liability exceeds three percent of the asset value of the business;
806 or (vi) an option for ownership of a business or real or personal property if the ownership interest will
807 consist of clause (i) or (iv) above.

808 "Personal interest in a contract" means a personal interest that an officer or employee has in a
809 contract with a governmental agency, whether due to his being a party to the contract or due to a
810 personal interest in a business that is a party to the contract.

811 "Personal interest in a transaction" means a personal interest of an officer or employee in any matter
812 considered by his agency. Such personal interest exists when an officer or employee or a member of his
813 immediate family has a personal interest in property or a business or governmental agency, or represents
814 or provides services to any individual or business and such property, business or represented or served
815 individual or business (i) is the subject of the transaction or (ii) may realize a reasonably foreseeable
816 direct or indirect benefit or detriment as a result of the action of the agency considering the transaction.
817 Notwithstanding the above, such personal interest in a transaction shall not be deemed to exist where (a)
818 an elected member of a local governing body serves without remuneration as a member of the board of
819 trustees of a not-for-profit entity and such elected member or member of his immediate family has no
820 personal interest related to the not-for-profit entity or (b) an officer, employee, or elected member of a
821 local governing body is appointed by such local governing body to serve on a governmental agency, or
822 an officer, employee, or elected member of a separate local governmental agency formed by a local
823 governing body is appointed to serve on a governmental agency, and the personal interest in the
824 transaction of the governmental agency is the result of the salary, other compensation, fringe benefits, or
825 benefits provided by the local governing body or the separate governmental agency to the officer,
826 employee, elected member, or member of his immediate family.

827 "State and local government officers and employees" shall not include members of the General
828 Assembly.

829 "State filer" means those officers and employees required to file a disclosure statement of their
830 personal interests pursuant to subsection A or B of § 2.2-3114.

831 "Transaction" means any matter considered by any governmental or advisory agency, whether in a
832 committee, subcommittee, or other entity of that agency or before the agency itself, on which official
833 action is taken or contemplated.

834 § 2.2-3103.1. Certain gifts prohibited.

835 A. For purposes of this section:

836 "Intangible gift" means a thing of temporary value or a thing that upon the happening of a certain
837 event or expiration of a given date loses its value. "Intangible gift" includes entertainment, hospitality, a
838 ticket, admission, or pass, transportation, lodgings, and meals that are reportable on Schedule E of the
839 disclosure form prescribed in § 2.2-3117.

840 "Tangible gift" means a thing of value that does not lose its value upon the happening of a certain

event or expiration of a given date. "Tangible gift" includes currency, negotiable instruments, securities, stock options, or other financial instruments that are reportable on Schedule E of the disclosure form prescribed in § 2.2-3117. "Tangible gift" does not include payments or reimbursements received for any intangible gift.

"Person, organization, or business" includes individuals who are officers, directors, or owners of or who have a controlling ownership interest in such organization or business.

"Widely attended event" means an event at which at least 25 persons have been invited to attend or there is a reasonable expectation that at least 25 persons will attend the event and the event [~~is open to the public or~~] is open to individuals (i) who share a common interest, (ii) who are members of a public, civic, charitable, or professional organization, (iii) who are from a particular industry or profession, or (iv) who represent persons interested in a particular issue.

B. ~~Any~~ No officer or employee of a local governmental or advisory agency or candidate required to file the disclosure form prescribed in § 2.2-3117 (i) shall not solicit, accept, or receive within any calendar year any single tangible gift with a value in excess of \$250 or a combination of tangible gifts with an aggregate value in excess of \$250 from any person that he knows or has reason to know is (a) a lobbyist registered pursuant to Article 3 (§ 2.2-418 et seq.) of Chapter 4; (b) a lobbyist's principal as defined in § 2.2-419; or (c) a person, organization, or business who is a party to or is seeking to become a party to a contract with the local agency of which he is an officer or an employee; (ii) shall report any tangible gift with a value of \$250 or less or any intangible gift received from any person listed in clause (i) on Schedule E of such disclosure form; and (iii) shall report any payments for talks, meetings, and publications on Schedule D of such disclosure form or a member of his immediate family shall solicit, accept, or receive any single gift [with a value in excess of \$100 or any combination of gifts with an aggregate value in excess of \$100 within any calendar year] for himself or a member of his immediate family [~~with a value in excess of \$100~~] from any person that he or a member of his immediate family knows or has reason to know is (i) a lobbyist registered pursuant to Article 3 (§ 2.2-418 et seq.) of Chapter 4; (ii) a lobbyist's principal as defined in § 2.2-419; or (iii) a person, organization, or business who is or is seeking to become a party to a contract with the local agency of which he is an officer or an employee. [Gifts with a value of less than \$20 are not subject to aggregation for purposes of this prohibition.]

C. ~~Any~~ No officer or employee of a state governmental or advisory agency or candidate required to file the disclosure form prescribed in § 2.2-3117 (i) shall not solicit, accept, or receive within any calendar year any single tangible gift with a value in excess of \$250 or a combination of tangible gifts with an aggregate value in excess of \$250 from any person that he knows or has reason to know is (a) a lobbyist registered pursuant to Article 3 (§ 2.2-418 et seq.) of Chapter 4; (b) a lobbyist's principal as defined in § 2.2-419; or (c) a person, organization, or business who is a party to or is seeking to become a party to a contract with the Commonwealth; (ii) shall report any tangible gift with a value of \$250 or less or any intangible gift received from any person listed in clause (i) on Schedule E of such disclosure form; and (iii) shall report any payments for talks, meetings, and publications on Schedule D of such disclosure form or a member of his immediate family shall solicit, accept, or receive any single gift [with a value in excess of \$100 or any combination of gifts with an aggregate value in excess of \$100 within any calendar year] for himself or a member of his immediate family [~~with a value in excess of \$100~~] from any person that he or a member of his immediate family knows or has reason to know is (i) a lobbyist registered pursuant to Article 3 (§ 2.2-418 et seq.) of Chapter 4; (ii) a lobbyist's principal as defined in § 2.2-419; or (iii) a person, organization, or business who is or is seeking to become a party to a contract with the state governmental or advisory agency of which he is an officer or an employee or over which he has the authority to direct such agency's activities. [Gifts with a value of less than \$20 are not subject to aggregation for purposes of this prohibition.]

D. Notwithstanding the provisions of subsections B and C, such officer, employee, or candidate or a member of his immediate family may accept or receive a gift of food and beverages [, entertainment, or the cost of admission] with a value in excess of \$100 when such gift is accepted or received while in attendance at a widely attended event [and is associated with the event] . Such gifts shall be reported on the disclosure form prescribed in § 2.2-3117.

E. Notwithstanding the provisions of subsections B and C, such officer or employee or a member of his immediate family may accept or receive a gift from a foreign dignitary with a value exceeding \$100 for which the fair market value or a gift of greater or equal value has not been provided or exchanged. Such gift shall be accepted on behalf of the Commonwealth or a locality and archived in accordance with guidelines established by the Library of Virginia. Such gift shall be disclosed as having been accepted on behalf of the Commonwealth or a locality, but the value of such gift shall not be required to be disclosed.

F. Notwithstanding the provisions of subsections B and C, such officer, employee, or candidate or a member of his immediate family may accept or receive certain gifts with a value in excess of \$100 from

902 a person listed in subsection B or C if such gift was provided to such officer, employee, or candidate or
903 a member of his immediate family on the basis of a personal friendship. Notwithstanding any other
904 provision of law, a person listed in subsection B or C may be a personal friend of such officer,
905 employee, or candidate or his immediate family for purposes of this subsection. In determining whether
906 a person listed in subsection B or C is a personal friend, the following factors shall be considered: (i)
907 the circumstances under which the gift was offered; (ii) the history of the relationship between the
908 person and the donor, including the nature and length of the friendship and any previous exchange of
909 gifts between them; (iii) to the extent known to the person, whether the donor personally paid for the
910 gift or sought a tax deduction or business reimbursement for the gift; and (iv) whether the donor has
911 given the same or similar gifts to other persons required to file the disclosure form prescribed in
912 § 2.2-3117 or 30-111.

913 G. Notwithstanding the provisions of subsections B and C, such officer, employee, or candidate or a
914 member of his immediate family may accept or receive gifts of travel, including travel-related
915 transportation, lodging, hospitality, food or beverages, or other thing of value, with a value in excess of
916 \$100 that is paid for or provided by a person listed in subsection B or C when the officer, employee, or
917 candidate has submitted a request for approval of such travel to the Council and has received the
918 approval of the Council pursuant to § 30-356.1. Such gifts shall be reported on the disclosure form
919 prescribed in § 2.2-3117.

920 H. During the pendency of a civil action in any state or federal court to which the Commonwealth is
921 a party, the Governor or the Attorney General or any employee of the Governor or the Attorney General
922 who is subject to the provisions of this chapter shall not solicit, accept, or receive any tangible gift from
923 any person that he knows or has reason to know is a person, organization, or business who that is a
924 party to such civil action. A person, organization, or business who that is a party to such civil action
925 shall not knowingly give any tangible gift to the Governor or the Attorney General or any of their
926 employees who are subject to the provisions of this chapter.

927 E. I. The ~~\$250~~ \$100 limitation imposed in accordance with this section shall be adjusted by the
928 Council every five years, as of January 1 of that year, in an amount equal to the annual increases for
929 that five-year period in the United States Average Consumer Price Index for all items, all urban
930 consumers (CPI-U), as published by the Bureau of Labor Statistics of the U.S. Department of Labor,
931 rounded to the nearest whole dollar.

932 F. For purposes of this section, "person, organization, or business" includes individuals who are
933 officers, directors, or owners of or who have a controlling ownership interest in such organization or
934 business.

935 **§ 2.2-3103.2. Return of gifts.**

936 No person shall be in violation of any provision of this chapter prohibiting the acceptance of a gift if
937 (i) the gift is not used by such person and the gift or its equivalent in money is returned to the donor or
938 delivered to a charitable organization within a reasonable period of time upon the discovery of the
939 value of the gift and is not claimed as a charitable contribution for federal income tax purposes or (ii)
940 consideration is given by the donee to the donor for the value of the gift within a reasonable period of
941 time upon the discovery of the value of the gift provided that such consideration reduces the value of
942 the gift to an amount not in excess of \$100 as provided in subsection B or C of § 2.2-3103.1.

943 **§ 2.2-3104. Prohibited conduct for certain officers and employees of state government.**

944 For one year after the termination of public employment or service, no state officer or employee
945 shall, before the agency of which he was an officer or employee, represent a client or act in a
946 representative capacity on behalf of any person or group, for compensation, on matters related to
947 legislation, executive orders, or regulations promulgated by the agency of which he was an officer or
948 employee. This prohibition shall be in addition to the prohibitions contained in § 2.2-3103.

949 For the purposes of this section, "state officer or employee" shall mean (i) the Governor, Lieutenant
950 Governor, Attorney General, and officers appointed by the Governor, whether confirmation by the
951 General Assembly or by either house thereof is required or not, who are regularly employed on a
952 full-time salaried basis; those officers and employees of executive branch agencies who report directly to
953 the agency head; and those at the level immediately below those who report directly to the agency head
954 and are at a payband 6 or higher and (ii) the officers and professional employees of the legislative
955 branch designated by the joint rules committee of the General Assembly. For the purposes of this
956 section, the General Assembly and the legislative branch agencies shall be deemed one agency.

957 To the extent this prohibition applies to the Governor's Secretaries, "agency" means all agencies
958 assigned to the Secretary by law or by executive order of the Governor.

959 Any person subject to the provisions of this section may apply to the Council or Attorney General,
960 as provided in § 2.2-3121 or 2.2-3126, for an advisory opinion as to the application of the restriction
961 imposed by this section on any post-public employment position or opportunity.

962 **§ 2.2-3104.01. Prohibited conduct; bids or proposals under the Virginia Public Procurement**
963 **Act, Public-Private Transportation Act, and Public-Private Education Facilities and Infrastructure**

Act; loans or grants from the Commonwealth's Development Opportunity Fund.

A. Neither the Governor, his political action committee, or the Governor's Secretaries, if the Secretary is responsible to the Governor for an executive branch agency with jurisdiction over the matters at issue, shall knowingly solicit or accept a contribution, gift, or other item with a value greater than \$50 from any bidder, offeror, or private entity, or from an officer or director of such bidder, offeror, or private entity, who has submitted a bid or proposal to an executive branch agency that is directly responsible to the Governor pursuant to the Virginia Public Procurement Act (§ 2.2-4300 et seq.), the Public-Private Transportation Act of 1995 (§ 33.2-1800 et seq.), or the Public-Private Education Facilities and Infrastructure Act of 2002 (§ 56-575.1 et seq.) (i) during the period between the submission of the bid and the award of the public contract under the Virginia Public Procurement Act or (ii) following the submission of a proposal under the Public-Private Transportation Act of 1995 or the Public-Private Education Facilities and Infrastructure Act of 2002 until the execution of a comprehensive agreement thereunder.

B. *Neither the Governor, his campaign committee, nor a political action committee established on his behalf shall knowingly solicit or accept a contribution, gift, or other item with a value greater than \$100 from any person or entity that has submitted an application for a grant or loan from the Commonwealth's Development Opportunity Fund during the period in which the person or entity's application for such an award is pending and for the one-year period immediately after any such award is made. For purposes of this subsection, "entity" includes individuals who are officers, directors, or owners of or who have a controlling ownership interest in such entity.*

C. The provisions of this section shall apply only for public contracts, proposals, or comprehensive agreements where the stated or expected value of the contract is \$5 million or more *or for grants or loans from the Commonwealth's Development Opportunity Fund regardless of the value of the grant or loan.* The provisions of this section shall not apply to contracts awarded as the result of competitive sealed bidding as set forth in § 2.2-4302.1.

D. Any person who knowingly violates this section shall be subject to a civil penalty of \$500 or up to two times the amount of the contribution or gift, whichever is greater, *and the contribution, gift, or other item shall be returned to the donor.* The attorney for the Commonwealth shall initiate civil proceedings to enforce the civil penalties. Any civil penalties collected shall be payable to the State Treasurer for deposit to the general fund *and shall be used exclusively to fund the Council.*

§ 2.2-3106. Prohibited contracts by officers and employees of state government and Eastern Virginia Medical School.

A. No officer or employee of any governmental agency of state government or Eastern Virginia Medical School shall have a personal interest in a contract with the governmental agency of which he is an officer or employee, other than his own contract of employment.

B. No officer or employee of any governmental agency of state government or Eastern Virginia Medical School shall have a personal interest in a contract with any other governmental agency of state government unless such contract is (i) awarded as a result of competitive sealed bidding or competitive negotiation as set forth in § 2.2-4302.1 or 2.2-4302.2 or (ii) is awarded after a finding, in writing, by the administrative head of the governmental agency that competitive bidding or negotiation is contrary to the best interest of the public.

C. The provisions of this section shall not apply to:

1. An employee's personal interest in additional contracts of employment with his own governmental agency that accrue to him because of a member of his immediate family, provided the employee does not exercise any control over the employment or the employment activities of the member of his immediate family and the employee is not in a position to influence those activities;

2. The personal interest of an officer or employee of a state institution of higher education or the Eastern Virginia Medical School in additional contracts of employment with his own governmental agency that accrue to him because of a member of his immediate family, provided (i) the officer or employee and the immediate family member are engaged in teaching, research or administrative support positions at the educational institution or the Eastern Virginia Medical School, (ii) the governing board of the educational institution finds that it is in the best interests of the institution or the Eastern Virginia Medical School and the Commonwealth for such dual employment to exist, and (iii) after such finding, the governing board of the educational institution or the Eastern Virginia Medical School ensures that the officer or employee, or the immediate family member, does not have sole authority to supervise, evaluate or make personnel decisions regarding the other;

3. An officer's or employee's personal interest in a contract of employment with any other governmental agency of state government;

4. Contracts for the sale by a governmental agency or the Eastern Virginia Medical School of services or goods at uniform prices available to the general public;

5. An employee's personal interest in a contract between a public institution of higher education in

1025 Virginia or the Eastern Virginia Medical School and a publisher or wholesaler of textbooks or other
1026 educational materials for students, which accrues to him solely because he has authored or otherwise
1027 created such textbooks or materials;

1028 6. An employee's personal interest in a contract with his or her employing public institution of higher
1029 education to acquire the collections or scholarly works owned by the employee, including manuscripts,
1030 musical scores, poetry, paintings, books or other materials, writings, or papers of an academic, research,
1031 or cultural value to the institution, provided the president of the institution approves the acquisition of
1032 such collections or scholarly works as being in the best interests of the institution's public mission of
1033 service, research, or education;

1034 7. Subject to approval by the board of visitors, an employee's personal interest in a contract between
1035 the Eastern Virginia Medical School or a public institution of higher education in Virginia that operates
1036 a school of medicine or dentistry and a not-for-profit nonstock corporation that operates a clinical
1037 practice within such public institution of higher education or the Eastern Virginia Medical School and of
1038 which such employee is a member or employee;

1039 8. Subject to approval by the relevant board of visitors, an employee's personal interest in a contract
1040 for research and development or commercialization of intellectual property between a public institution
1041 of higher education in Virginia or the Eastern Virginia Medical School and a business in which the
1042 employee has a personal interest, if (i) the employee's personal interest has been disclosed to and
1043 approved by such public institution of higher education or the Eastern Virginia Medical School prior to
1044 the time at which the contract is entered into; (ii) the employee promptly files a disclosure statement
1045 pursuant to § 2.2-3117 and thereafter files such statement annually on or before ~~January~~ December 15;
1046 (iii) the institution has established a formal policy regarding such contracts, approved by the State
1047 Council of Higher Education or, in the case of the Eastern Virginia Medical School, a formal policy
1048 regarding such contracts in conformity with any applicable federal regulations that has been approved by
1049 its board of visitors; and (iv) no later than December 31 of each year, the institution or the Eastern
1050 Virginia Medical School files an annual report with the Secretary of the Commonwealth disclosing each
1051 open contract entered into subject to this provision, the names of the parties to each contract, the date
1052 each contract was executed and its term, the subject of each contractual arrangement, the nature of the
1053 conflict of interest, the institution's or the Eastern Virginia Medical School's employee responsible for
1054 administering each contract, the details of the institution's or the Eastern Virginia Medical School's
1055 commitment or investment of resources or finances for each contract, and any other information
1056 requested by the Secretary of the Commonwealth; or

1057 9. Subject to approval by the relevant board of visitors, an employee's personal interest in a contract
1058 between a public institution of higher education in Virginia or the Eastern Virginia Medical School and
1059 a business in which the employee has a personal interest, if (i) the personal interest has been disclosed
1060 to the institution or the Eastern Virginia Medical School prior to the time the contract is entered into;
1061 (ii) the employee files a disclosure statement pursuant to § 2.2-3117 and thereafter annually on or before
1062 ~~January~~ December 15; (iii) the employee does not participate in the institution's or the Eastern Virginia
1063 Medical School's decision to contract; (iv) the president of the institution or the Eastern Virginia
1064 Medical School finds and certifies in writing that the contract is for goods and services needed for
1065 quality patient care, including related medical education or research, by the institution's medical center
1066 or the Eastern Virginia Medical School, its affiliated teaching hospitals and other organizations necessary
1067 for the fulfillment of its mission, including the acquisition of drugs, therapies and medical technologies;
1068 and (v) no later than December 31 of each year, the institution or the Eastern Virginia Medical School
1069 files an annual report with the Secretary of the Commonwealth disclosing each open contract entered
1070 subject to this provision, the names of the parties to each contract, the date each contract was executed
1071 and its term, the subject of each contractual arrangement, the nature of the conflict of interest, the
1072 institution's or the Eastern Virginia Medical School's employee responsible for administering each
1073 contract, the details of the institution's or the Eastern Virginia Medical School's commitment or
1074 investment of resources or finances for each contract, and any other information requested by the
1075 Secretary of the Commonwealth.

1076 D. Notwithstanding the provisions of subdivisions C 8 and C 9, if the research and development or
1077 commercialization of intellectual property or the employee's personal interest in a contract with a
1078 business is subject to policies and regulations governing conflicts of interest promulgated by any agency
1079 of the United States government, including the adoption of policies requiring the disclosure and
1080 management of such conflicts of interests, the policies established by the Eastern Virginia Medical
1081 School pursuant to such federal requirements shall constitute compliance with subdivisions C 8 and C 9,
1082 upon notification by the Eastern Virginia Medical School to the Secretary of the Commonwealth by
1083 January 31 of each year of evidence of their compliance with such federal policies and regulations.

1084 E. The board of visitors may delegate the authority granted under subdivision C 8 to the president of
1085 the institution. If the board elects to delegate such authority, the board shall include this delegation of
1086 authority in the formal policy required by clause (iii) of subdivision C 8. In those instances where the

board has delegated such authority, on or before December 1 of each year, the president of the relevant institution shall file a report with the relevant board of visitors disclosing each open contract entered into subject to this provision, the names of the parties to each contract, the date each contract was executed and its term, the subject of each contractual arrangement, the nature of the conflict of interest, the institution's or the Eastern Virginia Medical School's employee responsible for administering each contract, the details of the institution's or the Eastern Virginia Medical School's commitment or investment of resources or finances for each contract, the details of how revenues are to be dispersed, and any other information requested by the board of visitors.

§ 2.2-3114. Disclosure by state officers and employees.

A. The Governor, Lieutenant Governor, Attorney General, Justices of the Supreme Court, judges of the Court of Appeals, judges of any circuit court, judges and substitute judges of any district court, members of the State Corporation Commission, members of the Virginia Workers' Compensation Commission, members of the Commonwealth Transportation Board, members of the Board of Trustees of the Virginia Retirement System, *members of the Virginia Alcoholic Beverage Control Board*, and members of the Virginia Lottery Board and other persons occupying such offices or positions of trust or employment in state government, including members of the governing bodies of authorities, as may be designated by the Governor, or, ~~in the case of~~ officers or employees of the legislative branch, *as may be designated* by the Joint Rules Committee of the General Assembly, shall file with the Council, as a condition to assuming office or employment, a disclosure statement of their personal interests and such other information as is specified on the form set forth in § 2.2-3117 and thereafter shall file such a statement semiannually by December 15 for the preceding six-month period complete through the last day of October and by June 15 for the preceding six-month period complete through the last day of April. When the filing deadline falls on a Saturday, Sunday, or legal holiday, the disclosure statement shall be filed on the next day that is not a Saturday, Sunday, or legal holiday.

B. Nonsalaried citizen members of all policy and supervisory boards, commissions and councils in the executive branch of state government, other than the Commonwealth Transportation Board, members of the Board of Trustees of the Virginia Retirement System, and the Virginia Lottery Board, shall file with the Council, as a condition to assuming office, a disclosure form of their personal interests and such other information as is specified on the form set forth in § 2.2-3118 and thereafter shall file such form annually on or before December 15. When the filing deadline falls on a Saturday, Sunday, or legal holiday, the disclosure statement shall be filed on the next day that is not a Saturday, Sunday, or legal holiday. Nonsalaried citizen members of other boards, commissions and councils, including advisory boards and authorities, may be required to file a disclosure form if so designated by the Governor, in which case the form shall be that set forth in § 2.2-3118.

C. The disclosure forms required by subsections A and B shall be ~~provided~~ *made available* by the Council to each officer and employee so designated, including officers appointed by legislative authorities at least 30 days prior to the filing deadline. Disclosure forms shall be filed ~~and electronically with the Council in accordance with the standards approved by it pursuant to § 30-356. All forms shall be maintained as public records for five years in the office of the Council. Such forms shall be made public no later than six weeks after filing.~~

D. Candidates for the offices of Governor, Lieutenant Governor or Attorney General shall file a disclosure statement of their personal interests as required by § 24.2-502.

E. Any officer or employee of state government who has a personal interest in any transaction before the governmental or advisory agency of which he is an officer or employee and who is disqualified from participating in that transaction pursuant to subdivision A 1 of § 2.2-3112, or otherwise elects to disqualify himself, shall forthwith make disclosure of the existence of his interest, including the full name and address of the business and the address or parcel number for the real estate if the interest involves a business or real estate, and his disclosure shall also be reflected in the public records of the agency for five years in the office of the administrative head of the officer's or employee's governmental agency or advisory agency or, if the agency has a clerk, in the clerk's office.

F. An officer or employee of state government who is required to declare his interest pursuant to subdivision A 2 of § 2.2-3112, shall declare his interest by stating (i) the transaction involved, (ii) the nature of the officer's or employee's personal interest affected by the transaction, (iii) that he is a member of a business, profession, occupation, or group the members of which are affected by the transaction, and (iv) that he is able to participate in the transaction fairly, objectively, and in the public interest. The officer or employee shall either make his declaration orally to be recorded in written minutes for his agency or file a signed written declaration with the clerk or administrative head of his governmental or advisory agency, as appropriate, who shall, in either case, retain and make available for public inspection such declaration for a period of five years from the date of recording or receipt. If reasonable time is not available to comply with the provisions of this subsection prior to participation in the transaction, the officer or employee shall prepare and file the required declaration by the end of the

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1148 next business day.

1149 G. An officer or employee of state government who is required to declare his interest pursuant to
1150 subdivision A 3 of § 2.2-3112, shall declare his interest by stating (i) the transaction involved, (ii) that a
1151 party to the transaction is a client of his firm, (iii) that he does not personally represent or provide
1152 services to the client, and (iv) that he is able to participate in the transaction fairly, objectively, and in
1153 the public interest. The officer or employee shall either make his declaration orally to be recorded in
1154 written minutes for his agency or file a signed written declaration with the clerk or administrative head
1155 of his governmental or advisory agency, as appropriate, who shall, in either case, retain and make
1156 available for public inspection such declaration for a period of five years from the date of recording or
1157 receipt. If reasonable time is not available to comply with the provisions of this subsection prior to
1158 participation in the transaction, the officer or employee shall prepare and file the required declaration by
1159 the end of the next business day.

1160 *H. Notwithstanding any other provision of law, chairs of departments at a public institution of higher*
1161 *education in the Commonwealth shall not be required to file the disclosure form prescribed by*
1162 *§ 2.2-3117 or 2.2-3118.*

1163 **§ 2.2-3114.1. Filings of statements of economic interests by General Assembly members.**

1164 The filing of a current statement of economic interests by a General Assembly member,
1165 member-elect, or candidate for the General Assembly pursuant to §§ 30-110 and 30-111 of the General
1166 Assembly Conflicts of Interests Act (§ 30-100 et seq.) shall suffice for the purposes of this chapter
1167 (~~§ 2.2-3100 et seq.~~). The Secretary of the Commonwealth may obtain from the ~~Clerk of the House of~~
1168 ~~Delegates or the Senate, as appropriate, Council~~ a copy of the statement of a General Assembly member
1169 who is appointed to a position for which a statement is required pursuant to § 2.2-3114. No General
1170 Assembly member, member-elect, or candidate shall be required to file a separate statement of economic
1171 interests for the purposes of § 2.2-3114.

1172 **§ 2.2-3115. Disclosure by local government officers and employees.**

1173 A. The members of every governing body and school board of each county and city and of towns
1174 with populations in excess of 3,500 shall file ~~with the Council~~, as a condition to assuming office or
1175 employment, a disclosure statement of their personal interests and other information as is specified on
1176 the form set forth in § 2.2-3117 and thereafter shall file such a statement semiannually by December 15
1177 for the preceding six-month period complete through the last day of October and by June 15 for the
1178 preceding six-month period complete through the last day of April.

1179 The members of the governing body of any authority established in any county or city, or part or
1180 combination thereof, and having the power to issue bonds or expend funds in excess of \$10,000 in any
1181 fiscal year, shall file ~~with the Virginia Conflict of Interest and Ethics Advisory Council~~, as a condition
1182 to assuming office, a disclosure statement of their personal interests and other information as is specified
1183 on the form set forth in § 2.2-3118 and thereafter shall file such a statement annually on or before
1184 December 15, unless the governing body of the jurisdiction that appoints the members requires that the
1185 members file the form set forth in § 2.2-3117 semiannually by December 15 for the preceding six-month
1186 period complete through the last day of October and by June 15 for the preceding six-month period
1187 complete through the last day of April.

1188 Persons occupying such positions of trust appointed by governing bodies and persons occupying such
1189 positions of employment with governing bodies as may be designated to file by ordinance of the
1190 governing body shall file ~~with the Virginia Conflict of Interest and Ethics Advisory Council~~, as a
1191 condition to assuming office or employment, a disclosure statement of their personal interests and other
1192 information as is specified on the form set forth in § 2.2-3117 and thereafter shall file such a statement
1193 semiannually by December 15 for the preceding six-month period complete through the last day of
1194 October and by June 15 for the preceding six-month period complete through the last day of April.

1195 Persons occupying such positions of trust appointed by school boards and persons occupying such
1196 positions of employment with school boards as may be designated to file by an adopted policy of the
1197 school board shall file ~~with the Virginia Conflict of Interest and Ethics Advisory Council~~, as a condition
1198 to assuming office or employment, a disclosure statement of their personal interests and other
1199 information as is specified on the form set forth in § 2.2-3117 and thereafter shall file such a statement
1200 semiannually by December 15 for the preceding six-month period complete through the last day of
1201 October and by June 15 for the preceding six-month period complete through the last day of April.

1202 B. Nonsalaried citizen members of local boards, commissions and councils as may be designated by
1203 the governing body shall file ~~with the Virginia Conflict of Interest and Ethics Advisory Council~~, as a
1204 condition to assuming office, a disclosure form of their personal interests and such other information as
1205 is specified on the form set forth in § 2.2-3118 and thereafter shall file such form annually on or before
1206 December 15.

1207 C. No person shall be mandated to file any disclosure not otherwise required by this article.

1208 D. The disclosure forms required by subsections A and B shall be ~~provided~~ *made available* by the
1209 Virginia Conflict of Interest and Ethics Advisory Council ~~to the clerks of the governing bodies and~~

school boards at least 30 days prior to the filing deadline, and the clerks of the governing body and school board shall distribute the forms to designated individuals at least 20 days prior to the filing deadline. Forms shall be filed and maintained as public records for five years in the office of the Virginia Conflict of Interest and Ethics Advisory Council clerk of the respective governing body or school board. Forms filed by members of governing bodies of authorities shall be filed and maintained as public records for five years in the office of the Virginia Conflict of Interest and Ethics Advisory Council clerk of the governing body of the county or city. Such forms shall be made public no later than six weeks after filing.

E. Candidates for membership in the governing body or school board of any county, city or town with a population of more than 3,500 persons shall file a disclosure statement of their personal interests as required by § 24.2-502.

F. Any officer or employee of local government who has a personal interest in any transaction before the governmental or advisory agency of which he is an officer or employee and who is disqualified from participating in that transaction pursuant to subdivision A 1 of § 2.2-3112 or otherwise elects to disqualify himself, shall forthwith make disclosure of the existence of his interest, including the full name and address of the business and the address or parcel number for the real estate if the interest involves a business or real estate, and his disclosure shall be reflected in the public records of the agency for five years in the office of the administrative head of the officer's or employee's governmental or advisory agency.

G. In addition to any disclosure required by subsections A and B, in each county and city and in towns with populations in excess of 3,500, members of planning commissions, boards of zoning appeals, real estate assessors, and all county, city and town managers or executive officers shall make annual disclosures of all their interests in real estate located in the county, city or town in which they are elected, appointed, or employed. Such disclosure shall include any business in which such persons own an interest, or from which income is received, if the primary purpose of the business is to own, develop or derive compensation through the sale, exchange or development of real estate in the county, city or town. Such disclosure shall be filed as a condition to assuming office or employment, and thereafter shall be filed annually with the Virginia Conflict of Interest and Ethics Advisory Council clerk of the governing body of such county, city, or town on or before December 15. Such disclosures shall be filed and maintained as public records for five years. Such forms shall be made public no later than six weeks after filing. Forms for the filing of such reports shall be prepared and distributed made available by the Virginia Conflict of Interest and Ethics Advisory Council to the clerk of each governing body.

H. An officer or employee of local government who is required to declare his interest pursuant to subdivision A 2 of § 2.2-3112 shall declare his interest by stating (i) the transaction involved, (ii) the nature of the officer's or employee's personal interest affected by the transaction, (iii) that he is a member of a business, profession, occupation, or group the members of which are affected by the transaction, and (iv) that he is able to participate in the transaction fairly, objectively, and in the public interest. The officer or employee shall either make his declaration orally to be recorded in written minutes of for his agency or file a signed written declaration with the clerk or administrative head of his governmental or advisory agency, as appropriate, who shall, in either case, retain and make available for public inspection such declaration for a period of five years from the date of recording or receipt. If reasonable time is not available to comply with the provisions of this subsection prior to participation in the transaction, the officer or employee shall prepare and file the required declaration by the end of the next business day. The officer or employee shall also orally disclose the existence of the interest during each meeting of the governmental or advisory agency at which the transaction is discussed and such disclosure shall be recorded in the minutes of the meeting.

I. An officer or employee of local government who is required to declare his interest pursuant to subdivision A 3 of § 2.2-3112, shall declare his interest by stating (i) the transaction involved, (ii) that a party to the transaction is a client of his firm, (iii) that he does not personally represent or provide services to the client, and (iv) that he is able to participate in the transaction fairly, objectively, and in the public interest. The officer or employee shall either make his declaration orally to be recorded in written minutes for his agency or file a signed written declaration with the clerk or administrative head of his governmental or advisory agency, as appropriate, who shall, in either case, retain and make available for public inspection such declaration for a period of five years from the date of recording or receipt. If reasonable time is not available to comply with the provisions of this subsection prior to participation in the transaction, the officer or employee shall prepare and file the required declaration by the end of the next business day.

§ 2.2-3116. Disclosure by certain constitutional officers.

For the purposes of this chapter, holders of the constitutional offices of treasurer, sheriff, attorney for the Commonwealth, clerk of the circuit court and commissioner of the revenue of each county and city, shall be deemed to be local officers and shall be required to file with the Council, as a condition to

1271 *assuming office, the Statement of Economic Interests set forth in § 2.2-3117. These officers shall file*
 1272 *statements pursuant to § 2.2-3115 and candidates semiannually by December 15 for the preceding*
 1273 *six-month period complete through the last day of October and by June 15 for the preceding six-month*
 1274 *period complete through the last day of April. Candidates shall file statements as required by*
 1275 *§ 24.2-502. Statements shall be filed electronically with the Council in accordance with the standards*
 1276 *approved by it pursuant to § 30-356. These officers shall be subject to the prohibition on certain gifts*
 1277 *set forth in subsection B of § 2.2-3103.1.*

1278 **§ 2.2-3117. Disclosure form.**

1279 The disclosure form to be used for filings required by subsections A and D of § 2.2-3114 and
 1280 subsections A and E of § 2.2-3115 shall be substantially as follows: *similar to the following. Except as*
 1281 *otherwise provided in § 2.2-3115, all completed forms shall be filed electronically with the Council in*
 1282 *accordance with the standards approved by it pursuant to § 30-356. Any person who knowingly and*
 1283 *intentionally makes a false statement of a material fact on the Statement of Economic Interests is guilty*
 1284 *of a Class 5 felony.*

1285 STATEMENT OF ECONOMIC INTERESTS.

1286 Name
 1287 Office or position held or sought
 1288 Address
 1289 Names of members of immediate family

1290 DEFINITIONS AND EXPLANATORY MATERIAL.

1291 "Business" means a corporation, partnership, sole proprietorship, firm, enterprise, franchise,
 1292 association, trust or foundation, or any other individual or entity carrying on a business or profession,
 1293 whether or not for profit.

1294 "Close financial association" means an association in which the person filing shares significant
 1295 financial involvement with an individual and the filer would reasonably be expected to be aware of the
 1296 individual's business activities and would have access to the necessary records either directly or through
 1297 the individual. "Close financial association" does not mean an association based on (i) the receipt of
 1298 retirement benefits or deferred compensation from a business by which the person filing this statement is
 1299 no longer employed, or (ii) the receipt of compensation for work performed by the person filing as an
 1300 independent contractor of a business that represents an entity before any state governmental agency
 1301 when the person filing has had no communications with the state governmental agency.

1302 "Contingent liability" means a liability that is not presently fixed or determined, but may become
 1303 fixed or determined in the future with the occurrence of some certain event.

1304 "Gift" means any gratuity, favor, discount, entertainment, hospitality, loan, forbearance, or other item
 1305 having monetary value. It includes services as well as gifts of transportation, lodgings and meals,
 1306 whether provided in-kind, by purchase of a ticket, payment in advance or reimbursement after the
 1307 expense has been incurred. "Gift" does not include (i) any offer of a ticket, coupon, or other admission
 1308 or pass unless the ticket, coupon, admission, or pass is used; (ii) honorary degrees; (iii) any athletic,
 1309 merit, or need-based scholarship or any other financial aid awarded by a public or private school,
 1310 institution of higher education, or other educational program pursuant to such school, institution, or
 1311 program's financial aid standards and procedures applicable to the general public; (iv) a campaign
 1312 contribution properly received and reported pursuant to Chapter 9.3 (§ 24.2-945 et seq.) of Title 24.2;
 1313 (v) any gift related to the private profession or occupation of an officer or employee or of a member of
 1314 his immediate family; ~~or~~ (vi) *food or beverages consumed while attending an event at which the filer is*
 1315 *performing official duties related to his public service;* (vii) *food and beverages received at or*
 1316 *registration or attendance fees waived for any event at which the filer is a featured speaker, presenter,*
 1317 *or lecturer;* (viii) *unsolicited awards of appreciation or recognition in the form of a plaque, trophy, wall*
 1318 *memento, or similar item that is given in recognition of public, civic, charitable, or professional service;*
 1319 *(ix) a devise or inheritance;* (x) *travel disclosed pursuant to the Campaign Finance Disclosure Act*
 1320 *(§ 24.2-945 et seq.); (xi) travel paid for or provided by the government of the United States, any of its*
 1321 *territories, or any state or any political subdivision of such state;* (xii) *travel provided to facilitate*
 1322 *attendance by a legislator at a regular or special session of the General Assembly, a meeting of a*
 1323 *legislative committee or commission, or a national conference where attendance is approved by the*
 1324 *House or Senate Committee on Rules;* (xiii) *travel related to an official meeting of the Commonwealth,*
 1325 *its political subdivisions, or any board, commission, authority, or other entity, or any charitable*
 1326 *organization established pursuant to § 501(c)(3) of the Internal Revenue Code affiliated with such entity,*
 1327 *to which such person has been appointed or elected or is a member by virtue of his office or*
 1328 *employment;* or (xiv) gifts from relatives or personal friends. "Relative" means the donee's spouse, child,
 1329 uncle, aunt, niece, ~~or~~ nephew, or first cousin; a person to whom the donee is engaged to be married; the
 1330 donee's or his spouse's parent, grandparent, grandchild, brother, ~~or~~ sister, *step-parent, step-grandparent,*
 1331 *step-grandchild, step-brother, or step-sister;* or the donee's brother's or sister's spouse. "Personal friend"

does not include any person that the filer knows or has reason to know is (a) a lobbyist registered pursuant to Article 3 (§ 2.2-418 et seq.) of Chapter 4 of Title 2.2; (b) a lobbyist's principal as defined in § 2.2-419; (c) for an officer or employee of a local governmental or advisory agency, a person, organization, or business who is a party to or is seeking to become a party to a contract with the local agency of which he is an officer or an employee; or (d) for an officer or employee of a state governmental or advisory agency, a person, organization, or business who is a party to or is seeking to become a party to a contract with the Commonwealth. "Person, organization, or business" includes individuals who are officers, directors, or owners of or who have a controlling ownership interest in such organization or business.

"Immediate family" means (i) a spouse and (ii) any ~~child~~ *other person* who resides in the same household as the officer or employee and who is a dependent of the officer or employee.

TRUST. If you or your immediate family, separately or together, are the only beneficiaries of a trust, treat the trust's assets as if you own them directly. If you or your immediate family has a proportional interest in a trust, treat that proportion of the trust's assets as if you own them directly. For example, if you and your immediate family have a one-third interest in a trust, complete your Statement as if you own one-third of each of the trust's assets. If you or a member of your immediate family created a trust and can revoke it without the beneficiaries' consent, treat its assets as if you own them directly.

REPORT TO THE BEST OF INFORMATION AND BELIEF. Information required on this Statement must be provided on the basis of the best knowledge, information, and belief of the individual filing the Statement as of the date of this report unless otherwise stated.

COMPLETE ITEMS 1 THROUGH 10. REFER TO SCHEDULES ONLY IF DIRECTED.

You may attach additional explanatory information.

1. Offices and Directorships.

Are you or a member of your immediate family a paid officer or paid director of a business?

EITHER check NO // OR check YES // and complete Schedule A.

2. Personal Liabilities.

Do you or a member of your immediate family owe more than \$5,000 to any one creditor including contingent liabilities? (Exclude debts to any government and loans secured by recorded liens on property at least equal in value to the loan.)

EITHER check NO // OR check YES // and complete Schedule B.

3. Securities.

Do you or a member of your immediate family, directly or indirectly, separately or together, own securities valued in excess of \$5,000 invested in one business? Account for mutual funds, limited partnerships and trusts.

EITHER check NO // OR check YES // and complete Schedule C.

4. Payments for Talks, Meetings, and Publications.

During the past six months did you receive in your capacity as an officer or employee of your agency lodging, transportation, money, or anything else of value with a combined value exceeding \$200 \$100 (i) for a single talk, meeting, or published work or (ii) for a meeting, conference, or event where your attendance at the meeting, conference, or event was designed to (a) educate you on issues relevant to your duties as an officer or employee of your agency or (b) enhance your knowledge and skills relative to your duties as an officer or employee of your agency?

EITHER check NO // OR check YES // and complete Schedule D.

5. Gifts.

During the past six months did a business, government, or individual other than a relative or personal friend (i) furnish you or a member of your immediate family with any gift or entertainment at a single event, and the value received exceeded \$50 or (ii) furnish you or a member of your immediate family with gifts or entertainment in any combination and the total value received exceeded ~~\$100~~ \$50, and for which you or the member of your immediate family neither paid nor rendered services in exchange? Account for entertainment events only if the average value per person attending the event exceeded \$50. Account for all business entertainment (except if related to the private profession or occupation of you or the member of your immediate family who received such business entertainment) even if unrelated to your official duties.

EITHER check NO // OR check YES // and complete Schedule E.

6. Salary and Wages.

List each employer that pays you or a member of your immediate family salary or wages in excess of \$5,000 annually. (Exclude state or local government or advisory agencies.)

If no reportable salary or wages, check here //.

1393 7. Business Interests.

1394 Do you or a member of your immediate family, separately or together, operate your own business, or
1395 own or control an interest in excess of \$5,000 in a business?

1396 EITHER check NO // OR check YES // and complete Schedule F.

1397 8. Payments for Representation and Other Services.

1398 8A. Did you represent, excluding activity defined as lobbying in § 2.2-419, any businesses before any
1399 state governmental agencies, excluding courts or judges, for which you received total compensation
1400 during the past six months in excess of \$1,000, excluding compensation for other services to such
1401 businesses and representation consisting solely of the filing of mandatory papers and subsequent
1402 representation regarding the mandatory papers? (Officers and employees of local governmental and
1403 advisory agencies do NOT need to answer this question or complete Schedule G-1.)

1404 EITHER check NO // OR check YES // and complete Schedule G-1.

1405 8B. Subject to the same exceptions as in 8A, did persons with whom you have a close financial
1406 association (partners, associates or others) represent, excluding activity defined as lobbying in § 2.2-419,
1407 any businesses before any state governmental agency for which total compensation was received during
1408 the past six months in excess of \$1,000? (Officers and employees of local governmental and advisory
1409 agencies do NOT need to answer this question or complete Schedule G-2.)

1410 EITHER check NO // OR check YES // and complete Schedule G-2.

1411 8C. Did you or persons with whom you have a close financial association furnish services to
1412 businesses operating in Virginia pursuant to an agreement between you and such businesses, or between
1413 persons with whom you have a close financial association and such businesses for which total
1414 compensation in excess of \$1,000 was received during the past six months? Services reported under this
1415 provision shall not include services involving the representation of businesses that are reported under
1416 item 8A or 8B.

1417 EITHER check NO // OR check YES // and complete Schedule G-3.

1418 9. Real Estate.

1419 9A. State Officers and Employees.

1420 Do you or a member of your immediate family hold an interest, including a partnership interest,
1421 valued at more than \$5,000 in real property (other than your principal residence) for which you have not
1422 already listed the full address on Schedule F? Account for real estate held in trust.

1423 EITHER check NO // OR check YES // and complete Schedule H-1.

1424 9B. Local Officers and Employees.

1425 Do you or a member of your immediate family hold an interest, including a partnership interest, or
1426 option, easement, or land contract, valued at more than \$5,000 in real property (other than your principal
1427 residence) for which you have not already listed the full address on Schedule F? Account for real estate
1428 held in trust.

1429 EITHER check NO // OR check YES // and complete Schedule H-2.

1430 10. Real Estate Contracts with Governmental Agencies.

1431 Do you or a member of your immediate family hold an interest valued at more than \$5,000 in real
1432 estate, including a corporate, partnership, or trust interest, option, easement, or land contract, which real
1433 estate is the subject of a contract, whether pending or completed within the past six months, with a
1434 governmental agency? If the real estate contract provides for the leasing of the property to a
1435 governmental agency, do you or a member of your immediate family hold an interest in the real estate
1436 valued at more than \$1,000? Account for all such contracts whether or not your interest is reported in
1437 Schedule F, H-1, or H-2. This requirement to disclose an interest in a lease does not apply to an interest
1438 derived through an ownership interest in a business unless the ownership interest exceeds three percent
1439 of the total equity of the business.

1440 EITHER check NO // OR check YES // and complete Schedule I.

1441 Statements of Economic Interests are open for public inspection.

1442 AFFIRMATION BY ALL FILERS.

1443 I swear or affirm that the foregoing information is full, true and correct to the best of my knowledge.

1444 Signature

1445 (Return only if needed to complete Statement.)

1446 SCHEDULES

1447 to

1448 STATEMENT OF ECONOMIC INTERESTS.

1449 NAME

1450 SCHEDULE A - OFFICES AND DIRECTORSHIPS.

1451 Identify each business of which you or a member of your immediate family is a paid officer or paid
1452 director.

1453

1454			
1455	Name of Business	Address of Business	Position Held and by Whom
1456	_____	_____	_____
1457	_____	_____	_____
1458	_____	_____	_____
1459	_____	_____	_____

RETURN TO ITEM 2

SCHEDULE B - PERSONAL LIABILITIES.

Report personal liability by checking each category. Report only debts in excess of \$5,000. Do not report debts to any government. Do not report loans secured by recorded liens on property at least equal in value to the loan.

Report contingent liabilities below and indicate which debts are contingent.

1. My personal debts are as follows:

1469			
1470	Check	Check one	
1471	appropriate	\$5,001 to	More than
1472	categories	\$50,000	\$50,000
1473	Banks	_____	_____
1474	Savings institutions	_____	_____
1475	Other loan or finance companies	_____	_____
1476	Insurance companies	_____	_____
1477	Stock, commodity or other brokerage companies	_____	_____
1478	Other businesses:		
1479	(State principal business activity for each		
1480	creditor and its name.)		
1481	_____	_____	_____
1482	_____	_____	_____
1483	_____	_____	_____
1484	Individual creditors:		
1485	(State principal business or occupation of		
1486	each creditor and its name.)		
1487	_____	_____	_____
1488	_____	_____	_____
1489	_____	_____	_____

2. The personal debts of the members of my immediate family are as follows:

1493			
1494	Check	Check one	
1495	appropriate	\$5,001 to	More than
1496	categories	\$50,000	\$50,000
1497	Banks	_____	_____
1498	Savings institutions	_____	_____
1499	Other loan or finance companies	_____	_____
1500	Insurance companies	_____	_____
1501	Stock, commodity or other brokerage companies	_____	_____
1502	Other businesses:		
1503	(State principal business activity for each		
1504	creditor and its name.)		
1505	_____	_____	_____
1506	_____	_____	_____
1507	_____	_____	_____
1508	Individual creditors:		
1509	(State principal business or occupation of		
1510	each creditor and its name.)		

1511 _____
 1512 _____
 1513 _____
 1514 _____

RETURN TO ITEM 3

1515 SCHEDULE C - SECURITIES.

1516 "Securities" INCLUDES stocks, bonds, mutual funds, limited partnerships, and commodity futures
 1517 contracts.

1518 "Securities" EXCLUDES certificates of deposit, money market funds, annuity contracts, and
 1519 insurance policies.

1520 Identify each business or Virginia governmental entity in which you or a member of your immediate
 1521 family, directly or indirectly, separately or together, own securities valued in excess of \$5,000. Name
 1522 each issuer and type of security individually.

1523 Do not list U.S. Bonds or other government securities not issued by the Commonwealth of Virginia
 1524 or its authorities, agencies, or local governments. Do not list organizations that do not do business in
 1525 this Commonwealth, but most major businesses conduct business in Virginia. Account for securities held
 1526 in trust.

1527 If no reportable securities, check here / /.

1528 _____

1529 _____

1530
 1531 Check one
 1532 Type of Security \$5,001 \$50,001 More
 1533 (stocks, bonds, mutual to to than
 1534 Name of Issuer funds, etc.) \$50,000 \$250,000 \$250,000

1535 _____

1536 _____

1537 _____

1538 _____

1539 _____

1540 RETURN TO ITEM 4

1541 SCHEDULE D - PAYMENTS FOR TALKS, MEETINGS, AND PUBLICATIONS.

1542 List each source from which you received during the past six months in your capacity as an officer
 1543 or employee of your agency lodging, transportation, money, or any other thing of value with combined
 1544 value exceeding \$200 \$100 (i) for your presentation of a single talk, participation in one meeting, or
 1545 publication of a work or (ii) for your attendance at a meeting, conference, or event where your
 1546 attendance at the meeting, conference, or event was designed to (a) educate you on issues relevant to
 1547 your duties as an officer or employee of your agency or (b) enhance your knowledge and skills relative
 1548 to your duties as an officer or employee of your agency. Any lodging, transportation, money, or other
 1549 thing of value received by an officer or employee that does not satisfy the provisions of clause (i), (ii)
 1550 (a), or (ii) (b) shall be listed as a gift on Schedule E.

1551 List payments or reimbursements by an advisory or governmental agency only for meetings or travel
 1552 outside the Commonwealth.

1553 List a payment even if you donated it to charity.

1554 Do not list information about a payment if you returned it within 60 days or if you received it from
 1555 an employer already listed under Item 6 or from a source of income listed on Schedule F.

1556 If no payment must be listed, check here / /.

1557 _____

1558 _____

1559 Type of payment
 1560 (e.g. honoraria,
 1561 travel reimburse-
 1562 Payer Approximate Value Circumstances ment, etc.)

1563 _____

1564 _____

1565 _____

1566 _____

1567 _____

1568 RETURN TO ITEM 5

1569 SCHEDULE E - GIFTS.

List each business, governmental entity, or individual that, during the past six months, (i) furnished you or a member of your immediate family with any gift or entertainment at a single event, and the value received exceeded \$50 or (ii) furnished you or a member of your immediate family with gifts or entertainment in any combination and the total value received exceeded \$100 \$50, and for which you or the member of your immediate family neither paid nor rendered services in exchange. List each such gift or event. Do not list entertainment events unless the average value per person attending the event exceeded \$50. Do not list business entertainment related to the private profession or occupation of you or the member of your immediate family who received such business entertainment. Do not list gifts or other things of value given by a relative or personal friend for reasons clearly unrelated to your public position. Do not list campaign contributions publicly reported as required by Chapter 9.3 (§ 24.2-945 et seq.) of Title 24.2 of the Code of Virginia.

Name of Recipient	Name of Business, Organization, or Individual	City or County and State	Exact Gift or Event	Approximate Value

RETURN TO ITEM 6

SCHEDULE F - BUSINESS INTERESTS.

Complete this Schedule for each self-owned or family-owned business (including rental property, a farm, or consulting work), partnership, or corporation in which you or a member of your immediate family, separately or together, own an interest having a value in excess of \$5,000.

If the enterprise is owned or operated under a trade, partnership, or corporate name, list that name; otherwise, merely explain the nature of the enterprise. If rental property is owned or operated under a trade, partnership, or corporate name, list the name only; otherwise, give the address of each property. Account for business interests held in trust.

Name of Business, Corporation, Partnership, Farm; Address of Rental Property	City or County and State	Nature of Enterprise (farming, law, rental property, etc.)	Gross Income \$50,000 or less	\$50,001 to \$250,000	More than \$250,000

RETURN TO ITEM 8

SCHEDULE G-1 - PAYMENTS FOR REPRESENTATION BY YOU.

List the businesses you represented, excluding activity defined as lobbying in § 2.2-419, before any state governmental agency, excluding any court or judge, for which you received total compensation during the past six months in excess of \$1,000, excluding compensation for other services to such businesses and representation consisting solely of the filing of mandatory papers and subsequent representation regarding the mandatory papers filed by you.

Identify each business, the nature of the representation and the amount received by dollar category from each such business. You may state the type, rather than name, of the business if you are required by law not to reveal the name of the business represented by you.

Only STATE officers and employees should complete this Schedule.

Name of	Type of	Purpose of Repre-	Name of	\$1,001	\$10,001	\$50,001	\$100,001	\$250,001

1629	Busi-	Busi-	menta-	Agen-	to	to	to	to	and
1630	ness	ness	tion	cy	\$10,000	\$50,000	\$100,000	\$250,000	over
1631	_____	_____	_____	_____	_____	_____	_____	_____	_____
1632	_____	_____	_____	_____	_____	_____	_____	_____	_____
1633	_____	_____	_____	_____	_____	_____	_____	_____	_____
1634	_____	_____	_____	_____	_____	_____	_____	_____	_____

1635
1636 If you have received \$250,001 or more from a single business within the reporting period, indicate
1637 the amount received, rounded to the nearest \$10,000.

1638 Amount Received: _____.

1639 SCHEDULE G-2 - PAYMENTS FOR REPRESENTATION BY ASSOCIATES.

1640 List the businesses that have been represented, excluding activity defined as lobbying in § 2.2-419,
1641 before any state governmental agency, excluding any court or judge, by persons who are your partners,
1642 associates or others with whom you have a close financial association and who received total
1643 compensation in excess of \$1,000 for such representation during the past six months, excluding
1644 representation consisting solely of the filing of mandatory papers and subsequent representation
1645 regarding the mandatory papers filed by your partners, associates or others with whom you have a close
1646 financial association.

1647 Identify such businesses by type and also name the state governmental agencies before which such
1648 person appeared on behalf of such businesses.

1649 Only STATE officers and employees should complete this Schedule.

1650	_____	_____
1651	_____	_____
1652	Type of business	Name of state governmental agency

1653	_____	_____
1654	_____	_____
1655	_____	_____
1656	_____	_____

1657
1658 SCHEDULE G-3 - PAYMENTS FOR OTHER SERVICES GENERALLY.

1659 Indicate below types of businesses that operate in Virginia to which services were furnished by you
1660 or persons with whom you have a close financial association pursuant to an agreement between you and
1661 such businesses, or between persons with whom you have a close financial association and such
1662 businesses and for which total compensation in excess of \$1,000 was received during the past six
1663 months. Services reported in this Schedule shall not include services involving the representation of
1664 businesses that are reported in Schedule G-1 or G-2.

1665 Identify opposite each category of businesses listed below (i) the type of business, (ii) the type of
1666 service rendered and (iii) the value by dollar category of the compensation received for all businesses
1667 falling within each category.

1668	_____	_____	_____	_____	_____	_____	_____
1669		Check					Value of Compensation
1670		if	Type				
1671		ser-	of				
1672		vices	ser-				
1673		were	vice	\$1,001	\$10,001	\$50,001	\$100,001
1674		ren-	ren-	to	to	to	to
1675		dered	dered	\$10,000	\$50,000	\$100,000	\$250,000
1676							and over
1677	Electric utilities	_____	_____	_____	_____	_____	_____
1678	Gas utilities	_____	_____	_____	_____	_____	_____
1679	Telephone utilities	_____	_____	_____	_____	_____	_____
1680	Water utilities	_____	_____	_____	_____	_____	_____
1681	Cable television	_____	_____	_____	_____	_____	_____
1682	companies	_____	_____	_____	_____	_____	_____
1683	Interstate	_____	_____	_____	_____	_____	_____
1684	transportation	_____	_____	_____	_____	_____	_____
1685	companies	_____	_____	_____	_____	_____	_____
1686	Intrastate	_____	_____	_____	_____	_____	_____

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1687	transportation							
1688	companies	_____	_____	_____	_____	_____	_____	_____
1689	Oil or gas retail							
1690	companies	_____	_____	_____	_____	_____	_____	_____
1691	Banks	_____	_____	_____	_____	_____	_____	_____
1692	Savings institutions	_____	_____	_____	_____	_____	_____	_____
1693	Loan or finance							
1694	companies	_____	_____	_____	_____	_____	_____	_____
1695	Manufacturing							
1696	companies (state							
1697	type of product,							
1698	e.g., textile,							
1699	furniture, etc.)	_____	_____	_____	_____	_____	_____	_____
1700	Mining companies	_____	_____	_____	_____	_____	_____	_____
1701	Life insurance							
1702	companies	_____	_____	_____	_____	_____	_____	_____
1703	Casualty insurance							
1704	companies	_____	_____	_____	_____	_____	_____	_____
1705	Other insurance							
1706	companies	_____	_____	_____	_____	_____	_____	_____
1707	Retail companies	_____	_____	_____	_____	_____	_____	_____
1708	Beer, wine or liquor							
1709	companies or							
1710	distributors	_____	_____	_____	_____	_____	_____	_____
1711	Trade associations	_____	_____	_____	_____	_____	_____	_____
1712	Professional							
1713	associations	_____	_____	_____	_____	_____	_____	_____
1714	Associations of							
1715	public employees							
1716	or officials	_____	_____	_____	_____	_____	_____	_____
1717	Counties, cities							
1718	or towns	_____	_____	_____	_____	_____	_____	_____
1719	Labor organizations	_____	_____	_____	_____	_____	_____	_____
1720	Other	_____	_____	_____	_____	_____	_____	_____
1721		_____	_____	_____	_____	_____	_____	_____

RETURN TO ITEM 9

SCHEDULE H-1 - REAL ESTATE - STATE OFFICERS AND EMPLOYEES.

List real estate other than your principal residence in which you or a member of your immediate family holds an interest, including a partnership interest, option, easement, or land contract, valued at more than \$5,000. Each parcel shall be listed individually.

1727	_____		
1728	_____		
1729		Describe the type of real	
1730	List each location	estate you own in each	If the real estate is
1731	(state, and county	location (business, recre-	owned or recorded in
1732	or city) where you	ational, apartment, com-	a name other than your
1733	own real estate.	mercial, open land, etc.).	own, list that name.
1734	_____	_____	_____
1735	_____	_____	_____
1736	_____	_____	_____
1737	_____	_____	_____
1738	_____	_____	_____
1739	_____	_____	_____

SCHEDULE H-2 - REAL ESTATE - LOCAL OFFICERS AND EMPLOYEES.

List real estate other than your principal residence in which you or a member of your immediate family holds an interest, including a partnership interest or option, easement, or land contract, valued at more than \$5,000. Each parcel shall be listed individually. Also list the names of any co-owners of such

1744 property, if applicable.

1745			
1746			
1747	Describe the type		
1748	of real estate		
1749	you own in		
1750	each location	If the real estate	
1751	List each location (business,	is owned or rec-	
1752	(state, and county recreational,	orded in a name	
1753	or city) where apartment, com-	other than your	List the names
1754	you own real commercial, open	own, list that	of any co-owners,
1755	estate. land, etc.).	name.	if applicable.
1756			
1757			
1758			
1759			
1760			

1761

1762 **SCHEDULE I - REAL ESTATE CONTRACTS WITH GOVERNMENTAL AGENCIES.**

1763 List all contracts, whether pending or completed within the past six months, with a governmental
 1764 agency for the sale or exchange of real estate in which you or a member of your immediate family
 1765 holds an interest, including a corporate, partnership or trust interest, option, easement, or land contract,
 1766 valued at more than \$10,000. List all contracts with a governmental agency for the lease of real estate in
 1767 which you or a member of your immediate family holds such an interest valued at more than \$1,000.
 1768 This requirement to disclose an interest in a lease does not apply to an interest derived through an
 1769 ownership interest in a business unless the ownership interest exceeds three percent of the total equity of
 1770 the business.

1771 State officers and employees report contracts with state agencies.

1772 Local officers and employees report contracts with local agencies.

1773			
1774			
1775	List your real estate		
1776	interest and the		
1777	person or entity,		
1778	including the type		
1779	of entity, which		
1780	is party to		
1781	the contract.		
1782	Describe any		State the annual
1783	management role and	List each governmental	income from the
1784	the percentage	agency which is a	contract, and the
1785	ownership	party to the contract	amount, if any, of
1786	interest you or your	and indicate the	income you or any
1787	immediate family	county or city where	immediate family
1788	member has in the real	the real estate	member derives
1789	estate or entity.	is located.	annually from the
1790			contract.
1791			
1792			
1793			
1794			
1795			

1796 **§ 2.2-3118. Disclosure form; certain citizen members.**

1797 A. The financial disclosure form to be used for filings required pursuant to subsection B of
 1798 § 2.2-3114 and subsection B of § 2.2-3115 shall be filed in accordance with the provisions of § 30-356.
 1799 The financial disclosure form shall be substantially as follows: *similar to the following. Except as*
 1800 *otherwise provided in § 2.2-3115, all completed forms shall be filed electronically with the Council in*
 1801 *accordance with the standards approved by it pursuant to § 30-356.*

1802 DEFINITIONS AND EXPLANATORY MATERIAL.

1803 "Business" means a corporation, partnership, sole proprietorship, firm, enterprise, franchise,
1804 association, trust or foundation, or any other individual or entity carrying on a business or profession,
1805 whether or not for profit.

1806 "Close financial association" means an association in which the person filing shares significant
1807 financial involvement with an individual and the filer would reasonably be expected to be aware of the
1808 individual's business activities and would have access to the necessary records either directly or through
1809 the individual. "Close financial association" does not mean an association based on (i) the receipt of
1810 retirement benefits or deferred compensation from a business by which the person filing this statement is
1811 no longer employed, or (ii) the receipt of compensation for work performed by the person filing as an
1812 independent contractor of a business that represents an entity before any state governmental agency
1813 when the person filing has no communications with the state governmental agency.

1814 "Contingent liability" means a liability that is not presently fixed or determined, but may become
1815 fixed or determined in the future with the occurrence of some certain event.

1816 "Immediate family" means (i) a spouse and (ii) any ~~child~~ other person who resides in the same
1817 household as the filer and who is a dependent of the filer.

1818 "Personal interest" means, for the purposes of this form only, a personal and financial benefit or
1819 liability accruing to a filer or a member of his immediate family. Such interest shall exist by reason of
1820 (i) ownership in real or personal property, tangible or intangible; (ii) ownership in a business; (iii)
1821 income from a business; or (iv) personal liability on behalf of a business; however, unless the ownership
1822 interest in a business exceeds three percent of the total equity of the business, or the liability on behalf
1823 of a business exceeds three percent of the total assets of the business, or the annual income, and/or
1824 property or use of such property, from the business exceeds \$10,000 or may reasonably be anticipated to
1825 exceed \$10,000, such interest shall not constitute a "personal interest."

1826 Name

1827 Office or position held or to be held

1828

1829 Address

1830 I. FINANCIAL INTERESTS

1831 My personal interests and those of my immediate family are as follows:

1832 Include all forms of personal interests held at the time of filing: real estate, stocks, bonds, equity
1833 interests in proprietorships and partnerships. You may exclude:

1834 1. Deposits and interest bearing accounts in banks, savings institutions and other institutions
1835 accepting such deposits or accounts;

1836 2. Interests in any business, other than a news medium, representing less than three percent of the
1837 total equity value of the business;

1838 3. Liability on behalf of any business representing less than three percent of the total assets of such
1839 business; and

1840 4. Income (other than from salary) less than \$10,000 annually from any business. You need not state
1841 the value of any interest. You must state the name or principal business activity of each business in
1842 which you have a personal interest.

1843 A. My personal interests are:

1844 1. Residence, address, or, if no address, location

1845 2. Other real estate, address, or, if no address, location

1846 3. Name or principal business activity of each business in which stock, bond or equity interest is
1847 held

1848 B. The personal interests of my immediate family are:

1849 1. Real estate, address or, if no address, location

1850 2. Name or principal business activity of each business in which stock, bond or equity interest is
1851 held

1852 II. OFFICES, DIRECTORSHIPS AND SALARIED EMPLOYMENTS

1853 The paid offices, paid directorships and salaried employments which I hold or which members of my
1854 immediate family hold and the businesses from which I or members of my immediate family receive
1855 retirement benefits are as follows:

1856 (You need not state any dollar amounts.)

1857 A. My paid offices, paid directorships and salaried employments are:

1858		
1859		
1860	Position held	Name of business
1861		
1862		

1863 _____
 1864 _____
 1865 B. The paid offices, paid directorships and salaried employments of members of my immediate
 1866 family are:
 1867 _____

1868	1869	1870	1871	1872
	Position held		Name of business	
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

1873
 1874 **III. BUSINESSES TO WHICH SERVICES WERE FURNISHED**

1875 A. The businesses I have represented, excluding activity defined as lobbying in § 2.2-419, before any
 1876 state governmental agency, excluding any court or judge, for which I have received total compensation
 1877 in excess of \$1,000 during the preceding year, excluding compensation for other services to such
 1878 businesses and representation consisting solely of the filing of mandatory papers, are as follows:

1879 Identify businesses by name and name the state governmental agencies before which you appeared on
 1880 behalf of such businesses.

1881	1882	1883	1884	1885	1886
	Name of business		Name of governmental agency		
	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____

1887
 1888 B. The businesses that, to my knowledge, have been represented, excluding activity defined as
 1889 lobbying in § 2.2-419, before any state governmental agency, excluding any court or judge, by persons
 1890 with whom I have a close financial association and who received total compensation in excess of \$1,000
 1891 during the preceding year, excluding compensation for other services to such businesses and
 1892 representation consisting solely of the filing of mandatory papers, are as follows:

1893 Identify businesses by type and name the state governmental agencies before which such person
 1894 appeared on behalf of such businesses.

1895	1896	1897	1898	1899	1900
	Type of business		Name of state governmental agency		
	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____

1901
 1902 C. All other businesses listed below that operate in Virginia to which services were furnished
 1903 pursuant to an agreement between you and such businesses and for which total compensation in excess
 1904 of \$1,000 was received during the preceding year:

1905 Check each category of business to which services were furnished.

1906	_____
1907	_____
1908	Electric utilities _____
1909	Gas utilities _____
1910	Telephone utilities _____
1911	Water utilities _____
1912	Cable television companies _____
1913	Intrastate transportation companies _____
1914	Interstate transportation companies _____
1915	Oil or gas retail companies _____
1916	Banks _____
1917	Savings institutions _____
1918	Loan or finance companies _____
1919	Manufacturing companies (state type _____
1920	of product, e.g., textile, furniture, _____

1921	etc.)	_____
1922	Mining companies	_____
1923	Life insurance companies	_____
1924	Casualty insurance companies	_____
1925	Other insurance companies	_____
1926	Retail companies	_____
1927	Beer, wine or liquor companies or	_____
1928	distributors	_____
1929	Trade associations	_____
1930	Professional associations	_____
1931	Associations of public employees or	_____
1932	officials	_____
1933	Counties, cities or towns	_____
1934	Labor organizations	_____
1935		_____

1936 IV. COMPENSATION FOR EXPENSES

1937 The persons, associations, or other sources other than my governmental agency from which I or a
 1938 member of my immediate family received remuneration in excess of \$200 \$100 during the preceding
 1939 year, in cash or otherwise, as honorariums or payment of expenses in connection with my attendance at
 1940 any meeting or other function to which I was invited in my official capacity are as follows:

1941	_____		
1942			
1943		Description	Amount of remuneration
1944	Name of Source	of occasion	for each occasion
1945	_____	_____	_____
1946	_____	_____	_____
1947	_____	_____	_____
1948			

1949 B. The provisions of Part III A and B of the disclosure form prescribed by this section shall not be
 1950 applicable to officers and employees of local governmental and local advisory agencies.

1951 C. Except for real estate located within the county, city or town in which the officer or employee
 1952 serves or a county, city or town contiguous to the county, city or town in which the officer or employee
 1953 serves, officers and employees of local governmental or advisory agencies shall not be required to
 1954 disclose under Part I of the form any other interests in real estate.

1955 § 2.2-3121. Advisory opinions.

1956 A. A state officer or employee shall not be prosecuted for a knowing violation of this chapter if the
 1957 alleged violation resulted from his good faith reliance on a written opinion of the Attorney General or
 1958 the Virginia Conflict of Interest and Ethics Advisory Council made in response to his written request for
 1959 such opinion and the opinion was made after a full disclosure of the facts *regardless of whether such*
 1960 *opinion is later withdrawn provided the alleged violation occurred prior to the withdrawal of the*
 1961 *opinion.*

1962 B. A local officer or employee shall not be prosecuted for a knowing violation of this chapter if the
 1963 alleged violation resulted from his good faith reliance on a written opinion of the attorney for the
 1964 Commonwealth, *his county, city, or town attorney*, or the Council made in response to his written
 1965 request for such opinion and the opinion was made after a full disclosure of the facts *regardless of*
 1966 *whether such opinion is later withdrawn provided the alleged violation occurred prior to the withdrawal*
 1967 *of the opinion.* The written opinion shall be a public record and shall be released upon request.

1968 C. If any officer or employee serving at the local level of government is charged with a knowing
 1969 violation of this chapter, and the alleged violation resulted from his reliance upon a written opinion of
 1970 his city, county or town attorney, made after a full disclosure of the facts, that such action was not in
 1971 violation of this chapter, then the officer or employee shall have the right to introduce a copy of the
 1972 opinion at his trial as evidence that he did not knowingly violate this chapter.

1973 § 2.2-3124. Civil penalty from violation of this chapter.

1974 A. In addition to any other fine or penalty provided by law, an officer or employee who knowingly
 1975 violates any provision of §§ 2.2-3103 through 2.2-3112 shall be subject to a civil penalty in an amount
 1976 equal to the amount of money or thing of value received as a result of such violation. If the thing of
 1977 value received by the officer or employee in violation of §§ 2.2-3103 through 2.2-3112 increases in
 1978 value between the time of the violation and the time of discovery of the violation, the greater value shall
 1979 determine the amount of the civil penalty. Further, all money or other things of value received as a

1980 result of such violation shall be forfeited in accordance with the provisions of § 19.2-386.33.

1981 *B. An officer or employee required to file the disclosure form prescribed by § 2.2-3117 who fails to*
1982 *file such form within the time period prescribed shall be assessed a civil penalty in an amount equal to*
1983 *\$250. The Council shall notify the Attorney General of any state officer's or employee's failure to file*
1984 *the required form and the Attorney General shall assess and collect the civil penalty. The clerk of the*
1985 *school board or the clerk of the governing body of the county, city, or town shall notify the attorney for*
1986 *the Commonwealth for the locality in which the officer or employee was elected or is employed of any*
1987 *local officer's or employee's failure to file the required form and the attorney for the Commonwealth*
1988 *shall assess and collect the civil penalty. The Council shall notify the Attorney General and the clerk*
1989 *shall notify the attorney for the Commonwealth within 30 days of the deadline for filing. All civil*
1990 *penalties collected pursuant to this subsection shall be deposited into the general fund and used*
1991 *exclusively to fund the Council.*

1992 **§ 30-101. Definitions.**

1993 As used in this chapter, unless the context requires a different meaning:

1994 "Advisory agency" means any board, commission, committee or post which does not exercise any
1995 sovereign power or duty, but is appointed by a governmental agency or officer or is created by law for
1996 the purpose of making studies or recommendations, or advising or consulting with a governmental
1997 agency.

1998 "Business" means a corporation, partnership, sole proprietorship, firm, enterprise, franchise,
1999 association, trust or foundation, or any other individual or entity carrying on a business or profession,
2000 whether or not for profit.

2001 "Candidate" means a person who seeks or campaigns for election to the General Assembly in a
2002 general, primary, or special election and who is qualified to have his name placed on the ballot for the
2003 office. The candidate shall become subject to the provisions of this section upon the filing of a statement
2004 of qualification pursuant to § 24.2-501. The State Board of Elections shall notify each such candidate of
2005 the provisions of this chapter.

2006 "Contract" means any agreement to which a governmental agency is a party, or any agreement on
2007 behalf of a governmental agency that involves the payment of money appropriated by the General
2008 Assembly or a political subdivision, whether or not such agreement is executed in the name of the
2009 Commonwealth, or some political subdivision thereof. "Contract" includes a subcontract only when the
2010 contract of which it is a part is with the legislator's own governmental agency.

2011 "Council" means the Virginia Conflict of Interest and Ethics Advisory Council established in
2012 § 30-355.

2013 "Financial institution" means any bank, trust company, savings institution, industrial loan association,
2014 consumer finance company, credit union, broker-dealer as defined in subsection A of § 13.1-501, or
2015 investment company or advisor registered under the federal Investment Advisors Act or Investment
2016 Company Act of 1940.

2017 "Gift" means any gratuity, favor, discount, entertainment, hospitality, loan, forbearance, or other item
2018 having monetary value. It includes services as well as gifts of transportation, lodgings and meals,
2019 whether provided in-kind, by purchase of a ticket, payment in advance, or reimbursement after the
2020 expense has been incurred. "Gift" does not include (i) any offer of a ticket, coupon, or other admission
2021 or pass unless the ticket, coupon, admission, or pass is used; (ii) honorary degrees; (iii) any athletic,
2022 merit, or need-based scholarship or any other financial aid awarded by a public or private school,
2023 institution of higher education, or other educational program pursuant to such school, institution, or
2024 program's financial aid standards and procedures applicable to the general public; (iv) a campaign
2025 contribution properly received and reported pursuant to Chapter 9.3 (§ 24.2-945 et seq.) of Title 24.2;
2026 (v) any gift related to the private profession or occupation of a legislator or of a member of his
2027 immediate family; ~~or~~ (vi) food or beverages consumed while attending an event at which the filer is
2028 performing official duties related to his public service; (vii) food and beverages received at or
2029 registration or attendance fees waived for any event at which the filer is a featured speaker, presenter,
2030 or lecturer; (viii) unsolicited awards of appreciation or recognition in the form of a plaque, trophy, wall
2031 memento, or similar item that is given in recognition of public, civic, charitable, or professional service;
2032 (ix) a devise or inheritance; (x) travel disclosed pursuant to the Campaign Finance Disclosure Act
2033 (§ 24.2-945 et seq.); (xi) travel paid for or provided by the government of the United States, any of its
2034 territories, or any state or any political subdivision of such state; (xii) travel provided to facilitate
2035 attendance by a legislator at a regular or special session of the General Assembly, a meeting of a
2036 legislative committee or commission, or a national conference where attendance is approved by the
2037 House or Senate Committee on Rules; (xiii) travel related to an official meeting of the Commonwealth,
2038 its political subdivisions, or any board, commission, authority, or other entity, or any charitable
2039 organization established pursuant to § 501(c)(3) of the Internal Revenue Code affiliated with such entity,
2040 to which such person has been appointed or elected or is a member by virtue of his office or
2041 employment; or (xiv) gifts from relatives or personal friends. For the purpose of this definition, "relative"

means the donee's spouse, child, uncle, aunt, niece, ~~or~~ nephew, *or first cousin*; a person to whom the donee is engaged to be married; the donee's or his spouse's parent, grandparent, grandchild, brother, ~~or~~ sister, *step-parent, step-grandparent, step-grandchild, step-brother, or step-sister*; or the donee's brother's or sister's spouse. For the purpose of this definition, "personal friend" does not include any person that the filer knows or has reason to know is (a) a lobbyist registered pursuant to Article 3 (§ 2.2-418 et seq.) of Chapter 4 of Title 2.2 ; *or* (b) a lobbyist's principal as defined in § 2.2-419 ; ~~or~~ (c) a person, organization, or business who is a party to ~~or~~ is seeking to become a party to a contract with the Commonwealth. For purposes of this definition, "person, organization, or business" includes individuals who are officers, directors, ~~or~~ owners of ~~or~~ who have a controlling ownership interest in such organization or business.

"Governmental agency" means each component part of the legislative, executive or judicial branches of state and local government, including each office, department, authority, post, commission, committee, and each institution or board created by law to exercise some regulatory or sovereign power or duty as distinguished from purely advisory powers or duties.

"Immediate family" means (i) a spouse and (ii) any ~~child~~ *other person* who resides in the same household as the legislator and who is a dependent of the legislator.

"Legislator" means a member of the General Assembly.

"Personal interest" means a financial benefit or liability accruing to a legislator or to a member of his immediate family. Such interest shall exist by reason of (i) ownership in a business if the ownership interest exceeds three percent of the total equity of the business; (ii) annual income that exceeds, or may reasonably be anticipated to exceed, \$5,000 from ownership in real or personal property or a business; (iii) salary, other compensation, fringe benefits, or benefits from the use of property, or any combination thereof, paid or provided by a business or governmental agency that exceeds, or may reasonably be anticipated to exceed, \$5,000 annually; (iv) ownership of real or personal property if the interest exceeds \$5,000 in value and excluding ownership in a business, income, or salary, other compensation, fringe benefits or benefits from the use of property; (v) personal liability incurred or assumed on behalf of a business if the liability exceeds three percent of the asset value of the business; or (vi) an option for ownership of a business or real or personal property if the ownership interest will consist of clause (i) or (iv).

"Personal interest in a contract" means a personal interest that a legislator has in a contract with a governmental agency, whether due to his being a party to the contract or due to a personal interest in a business that is a party to the contract.

"Personal interest in a transaction" means a personal interest of a legislator in any matter considered by the General Assembly. Such personal interest exists when an officer or employee or a member of his immediate family has a personal interest in property or a business, or represents or provides services to any individual or business and such property, business or represented or served individual or business (i) is the subject of the transaction or (ii) may realize a reasonably foreseeable direct or indirect benefit or detriment as a result of the action of the agency considering the transaction. A "personal interest in a transaction" exists only if the legislator or member of his immediate family or an individual or business represented or served by the legislator is affected in a way that is substantially different from the general public or from persons comprising a profession, occupation, trade, business or other comparable and generally recognizable class or group of which he or the individual or business he represents or serves is a member.

"Transaction" means any matter considered by the General Assembly, whether in a committee, subcommittee, or other entity of the General Assembly or before the General Assembly itself, on which official action is taken or contemplated.

§ 30-103.1. Certain gifts prohibited.

A. For purposes of this section:

"Intangible gift" means a thing of temporary value or a thing that upon the happening of a certain event or expiration of a given date loses its value. "Intangible gift" includes entertainment, hospitality, a ticket, admission, or pass, transportation, lodgings, and meals that are reportable on Schedule E of the disclosure form prescribed in § 30-111.

"Tangible gift" means a thing of value that does not lose its value upon the happening of a certain event or expiration of a given date. "Tangible gift" includes currency, negotiable instruments, securities, stock options, or other financial instruments that are reportable on Schedule E of the disclosure form prescribed in § 30-111. "Tangible gift" does not include payments or reimbursements received for any intangible gift.

"Widely attended event" means an event at which at least 25 persons have been invited to attend or there is a reasonable expectation that at least 25 persons will attend the event and the event [*is open to the public or*] is open to individuals (i) who share a common interest, (ii) who are members of a public, civic, charitable, or professional organization, (iii) who are from a particular industry or

2103 *profession, or (iv) who represent persons interested in a particular issue.*

2104 B. A No legislator or candidate for the General Assembly required to file the disclosure form
 2105 prescribed in § 30-111 (i) shall not solicit, accept, or receive within any calendar year any single
 2106 tangible gift with a value in excess of \$250 or a combination of tangible gifts with an aggregate value
 2107 in excess of \$250 from any person that he knows or has reason to know is (a) a lobbyist registered
 2108 pursuant to Article 3 (§ 2.2-418 et seq.) of Chapter 4 of Title 2.2; (b) a lobbyist's principal as defined in
 2109 § 2.2-419; or (c) a person, organization, or business who is a party to or is seeking to become a party to
 2110 a contract with the Commonwealth; (ii) shall report any tangible gift with a value of \$250 or less or any
 2111 intangible gift received from any person listed in clause (i) on Schedule E of such disclosure form; and
 2112 (iii) shall report any payments for talks, meetings, and publications on Schedule D-1 of such disclosure
 2113 form. For purposes of this subsection, "person, organization, or business" includes individuals who are
 2114 officers, directors, or owners of or who have a controlling ownership interest in such organization or
 2115 business or a member of his immediate family shall solicit, accept, or receive any single gift [for
 2116 himself or a member of his immediate family] with a value in excess of \$100 [or any combination of
 2117 gifts with an aggregate value in excess of \$100 within any calendar year for himself or a member of his
 2118 immediate family] from any person that he or a member of his immediate family knows or has reason to
 2119 know is (i) a lobbyist registered pursuant to Article 3 (§ 2.2-418 et seq.) of Chapter 4 of Title 2.2 or (ii)
 2120 a lobbyist's principal as defined in § 2.2-419. [Gifts with a value of less than \$20 are not subject to
 2121 aggregation for purposes of this prohibition.]

2122 C. Notwithstanding the provisions of subsection B, a legislator or candidate or a member of his
 2123 immediate family may accept or receive a gift of food [~~or~~ and] beverages [, entertainment, or the cost
 2124 of admission] with a value in excess in \$100 when such gift is accepted or received while in attendance
 2125 at a widely attended event [and is associated with the event] . Such gifts shall be reported on the
 2126 disclosure form prescribed in § 30-111.

2127 D. Notwithstanding the provisions of subsection B, a legislator or a member of his immediate family
 2128 may accept or receive a gift from a foreign dignitary with a value exceeding \$100 for which the fair
 2129 market value or a gift of greater or equal value has not been provided or exchanged. Such gift shall be
 2130 accepted on behalf of the Commonwealth and archived in accordance with guidelines established by the
 2131 Library of Virginia. Such gift shall be disclosed as having been accepted on behalf of the
 2132 Commonwealth, but the value of such gift shall not be required to be disclosed.

2133 E. Notwithstanding the provisions of subsection B, a legislator or candidate or a member of his
 2134 immediate family may accept or receive certain gifts with a value in excess of \$100 from a person listed
 2135 in subsection B if such gift was provided to the legislator or candidate or a member of his immediate
 2136 family on the basis of a personal friendship. Notwithstanding any other provision of law, a person listed
 2137 in subsection B may be a personal friend of the legislator or candidate or his immediate family for
 2138 purposes of this subsection. In determining whether a person listed in subsection B is a personal friend,
 2139 the following factors shall be considered: (i) the circumstances under which the gift was offered; (ii) the
 2140 history of the relationship between the person and the donor, including the nature and length of the
 2141 friendship and any previous exchange of gifts between them; (iii) to the extent known to the person,
 2142 whether the donor personally paid for the gift or sought a tax deduction or business reimbursement for
 2143 the gift; and (iv) whether the donor has given the same or similar gifts to other persons required to file
 2144 the disclosure form prescribed in § 2.2-3117 or 30-111.

2145 F. Notwithstanding the provisions of subsection B, a legislator or candidate or a member of his
 2146 immediate family may accept or receive gifts of travel, including travel-related transportation, lodging,
 2147 hospitality, food or beverages, or other thing of value, with a value in excess of \$100 that is paid for or
 2148 provided by a person listed in subsection B when the legislator or candidate has submitted a request for
 2149 approval of such travel to the Council and has received the approval of the Council pursuant to
 2150 § 30-356.1. Such gifts shall be reported on the disclosure form prescribed in § 30-111.

2151 G. The \$250 \$100 limitation imposed in accordance with this section shall be adjusted by the
 2152 Council every five years, as of January 1 of that year, in an amount equal to the annual increases for
 2153 that five-year period in the United States Average Consumer Price Index for all items, all urban
 2154 consumers (CPI-U), as published by the Bureau of Labor Statistics of the U.S. Department of Labor,
 2155 rounded to the nearest whole dollar.

2156 § 30-103.2. *Return of gifts.*

2157 No person shall be in violation of any provision of this chapter prohibiting the acceptance of a gift if
 2158 the gift is not used by such person and the gift or its equivalent in money is returned to the donor or
 2159 delivered to a charitable organization within a reasonable period of time upon the discovery of the
 2160 value of the gift and is not claimed as a charitable contribution for federal income tax purposes or (ii)
 2161 consideration is given by the donee to the donor for the value of the gift within a reasonable period of
 2162 time upon the discovery of the value of the gift provided that such consideration reduces the value of
 2163 the gift to an amount not in excess of \$100 as provided in subsection B of § 30-103.1.

2164 § 30-110. *Disclosure.*

A. Every legislator and legislator-elect shall file, as a condition to assuming office, a disclosure statement of his personal interests and such other information as is specified on the form set forth in § 30-111 and thereafter shall file such a statement semiannually by December 15 for the preceding six-month period complete through the last day of October and by June 15 for the preceding six-month period complete through the last day of April. When the filing deadline falls on a Saturday, Sunday, or legal holiday, the disclosure statement shall be filed on the next day that is not a Saturday, Sunday, or legal holiday. Disclosure forms shall be ~~provided~~ *made available* by the Virginia Conflict of Interest and Ethics Advisory Council at least 30 days prior to the filing deadline. ~~Members of the Senate and members of the House of Delegates shall file their disclosure~~ *Disclosure forms shall be filed electronically with the Virginia Conflict of Interest and Ethics Advisory Council in accordance with the standards approved by it pursuant to § 30-356. The disclosure forms of the members of the General Assembly shall be maintained as public records for five years in the office of the Virginia Conflict of Interest and Ethics Advisory Council. Such forms shall be made public no later than six weeks after filing.*

B. Candidates for the General Assembly shall file a disclosure statement of their personal interests as required by §§ 24.2-500 through 24.2-503.

C. Any legislator who has a personal interest in any transaction pending before the General Assembly and who is disqualified from participating in that transaction pursuant to § 30-108 and the rules of his house shall disclose his interest in accordance with the applicable rule of his house.

§ 30-111. Disclosure form.

A. The disclosure form to be used for filings required by subsections A and B of § 30-110 shall be substantially as follows: *similar to the following. All completed forms shall be filed electronically with the Council in accordance with the standards approved by it pursuant to § 30-356.*

STATEMENT OF ECONOMIC INTERESTS.

Name

Office or position held or sought

Address

Names of members of immediate family

DEFINITIONS AND EXPLANATORY MATERIAL.

"Business" means a corporation, partnership, sole proprietorship, firm, enterprise, franchise, association, trust or foundation, or any other individual or entity carrying on a business or profession, whether or not for profit.

"Close financial association" means an association in which the filer shares significant financial involvement with an individual and the filer would reasonably be expected to be aware of the individual's business activities and would have access to the necessary records either directly or through the individual. "Close financial association" does not mean an association based on (i) the receipt of retirement benefits or deferred compensation from a business by which the legislator is no longer employed, or (ii) the receipt of compensation for work performed by the legislator as an independent contractor of a business that represents an entity before any state governmental agency when the legislator has had no communications with the state governmental agency.

"Contingent liability" means a liability that is not presently fixed or determined, but may become fixed or determined in the future with the occurrence of some certain event.

"Gift" means any gratuity, favor, discount, entertainment, hospitality, loan, forbearance, or other item having monetary value. It includes services as well as gifts of transportation, lodgings and meals, whether provided in-kind, by purchase of a ticket, payment in advance or reimbursement after the expense has been incurred. "Gift" does not include (i) any offer of a ticket, coupon, or other admission or pass unless the ticket, coupon, admission, or pass is used; (ii) honorary degrees; (iii) any athletic, merit, or need-based scholarship or any other financial aid awarded by a public or private school, institution of higher education, or other educational program pursuant to such school, institution, or program's financial aid standards and procedures applicable to the general public; (iv) a campaign contribution properly received and reported pursuant to Chapter 9.3 (§ 24.2-945 et seq.) of Title 24.2; (v) any gift related to the private profession or occupation of a legislator or of a member of his immediate family; ~~or~~ (vi) *food or beverages consumed while attending an event at which the filer is performing official duties related to his public service;* (vii) *food and beverages received at or registration or attendance fees waived for any event at which the filer is a featured speaker, presenter, or lecturer;* (viii) *unsolicited awards of appreciation or recognition in the form of a plaque, trophy, wall memento, or similar item that is given in recognition of public, civic, charitable, or professional service;* (ix) *a devise or inheritance;* (x) *travel disclosed pursuant to the Campaign Finance Disclosure Act (§ 24.2-945 et seq.);* (xi) *travel paid for or provided by the government of the United States, any of its territories, or any state or any political subdivision of such state;* (xii) *travel provided to facilitate attendance by a legislator at a regular or special session of the General Assembly, a meeting of a*

legislative committee or commission, or a national conference where attendance is approved by the House or Senate Committee on Rules; (xiii) travel related to an official meeting of the Commonwealth, its political subdivisions, or any board, commission, authority, or other entity, or any charitable organization established pursuant to § 501(c)(3) of the Internal Revenue Code affiliated with such entity, to which such person has been appointed or elected or is a member by virtue of his office or employment; or (xiv) gifts from relatives or personal friends. "Relative" means the donee's spouse, child, uncle, aunt, niece, ~~or~~ nephew, or first cousin; a person to whom the donee is engaged to be married; the donee's or his spouse's parent, grandparent, grandchild, brother, ~~or~~ sister, step-parent, step-grandparent, step-grandchild, step-brother, or step-sister; or the donee's brother's or sister's spouse. "Personal friend" does not include any person that the filer knows or has reason to know is (a) a lobbyist registered pursuant to Article 3 (§ 2.2-418 et seq.) of Chapter 4 of Title 2.2 ; or (b) a lobbyist's principal as defined in § 2.2-419 ; ~~or (c) a person, organization, or business who is a party to or is seeking to become a party to a contract with the Commonwealth. "Person, organization, or business" includes individuals who are officers, directors, or owners of or who have a controlling ownership interest in such organization or business.~~

"Immediate family" means (i) a spouse and (ii) any ~~child~~ other person who resides in the same household as the legislator and who is a dependent of the legislator.

"Lobbyist relationship" means (i) an engagement, agreement, or representation that relates to legal services, consulting services, or public relations services, whether gratuitous or for compensation, between a member or member-elect and any person who is, or has been within the prior calendar year, registered as a lobbyist with the Secretary of the Commonwealth or (ii) a greater than three percent ownership interest by a member or member-elect in a business that employs, or engages as an independent contractor, any person who is, or has been within the prior calendar year, registered as a lobbyist with the Secretary of the Commonwealth. The disclosure of a lobbyist relationship shall not (a) constitute a waiver of any attorney-client or other privilege, (b) require a waiver of any attorney-client or other privilege for a third party, or (c) be required where a member or member-elect is employed or engaged by a person and such person also employs or engages a person in a lobbyist relationship so long as the member or member-elect has no financial interest in the lobbyist relationship.

TRUST. If you or your immediate family, separately or together, are the only beneficiaries of a trust, treat the trust's assets as if you own them directly. If you or your immediate family has a proportional interest in a trust, treat that proportion of the trust's assets as if you own them directly. For example, if you and your immediate family have a one-third interest in a trust, complete your Statement as if you own one-third of each of the trust's assets. If you or a member of your immediate family created a trust and can revoke it without the beneficiaries' consent, treat its assets as if you own them directly.

REPORT TO THE BEST OF INFORMATION AND BELIEF. Information required on this Statement must be provided on the basis of the best knowledge, information, and belief of the individual filing the Statement as of the date of this report unless otherwise stated.

COMPLETE ITEMS 1 THROUGH 11. REFER TO SCHEDULES ONLY IF DIRECTED.

You may attach additional explanatory information.

1. Offices and Directorships.

Are you or a member of your immediate family a paid officer or paid director of a business?

EITHER check NO // OR check YES // and complete Schedule A.

2. Personal Liabilities.

Do you or a member of your immediate family owe more than \$5,000 to any one creditor including contingent liabilities? (Exclude debts to any government and loans secured by recorded liens on property at least equal in value to the loan.)

EITHER check NO // OR check YES // and complete Schedule B.

3. Securities.

Do you or a member of your immediate family, directly or indirectly, separately or together, own securities valued in excess of \$5,000 invested in one business? Account for mutual funds, limited partnerships and trusts.

EITHER check NO // OR check YES // and complete Schedule C.

4. Payments for Talks, Meetings, and Publications.

During the past six months did you receive in your capacity as a legislator lodging, transportation, money, or anything else of value with a combined value exceeding ~~\$200~~ \$100 (i) for a single talk, meeting, or published work or (ii) for a meeting, conference, or event where your attendance at the meeting, conference, or event was designed to (a) educate you on issues relevant to your duties as a legislator, including issues faced by your constituents, or (b) enhance your knowledge and skills relative to your duties as a legislator? Do not include payments and reimbursements from the Commonwealth for meetings attended in your capacity as a legislator; see Question 11 and Schedule D2 to report such meetings.

EITHER check NO // OR check YES // and complete Schedule D.

2288 5. Gifts.

2289 During the past six months did a business, government, or individual other than a relative or personal
 2290 friend (i) furnish you or a member of your immediate family with any gift or entertainment at a single
 2291 event, and the value received exceeded \$50 or (ii) furnish you or a member of your immediate family
 2292 with gifts or entertainment in any combination and the total value received exceeded \$100 \$50, and for
 2293 which you or the member of your immediate family neither paid nor rendered services in exchange?
 2294 Account for entertainment events only if the average value per person attending the event exceeded \$50.
 2295 Account for all business entertainment (except if related to the private profession or occupation of you
 2296 or the member of your immediate family who received such business entertainment) even if unrelated to
 2297 your official duties.

2298 EITHER check NO // OR check YES // and complete Schedule E.

2299 6. Salary and Wages.

2300 List each employer that pays you or a member of your immediate family salary or wages in excess
 2301 of \$5,000 annually. (Exclude any salary received as a member of the General Assembly pursuant to
 2302 § 30-19.11.)

2303 If no reportable salary or wages, check here //.

2304 _____
 2305 _____
 2306 _____

2307 7. Business Interests and Lobbyist Relationships.

2308 7A. Do you or a member of your immediate family, separately or together, operate your own
 2309 business, or own or control an interest in excess of \$5,000 in a business?

2310 EITHER check NO // OR check YES // and complete Schedule F-1.

2311 7B. Do you have a lobbyist relationship as that term is defined above?

2312 EITHER check NO // OR check YES // and complete Schedule F-2.

2313 8. Payments for Representation and Other Services.

2314 8A. Did you represent any businesses before any state governmental agencies, excluding courts or
 2315 judges, for which you received total compensation during the past six months in excess of \$1,000,
 2316 excluding compensation for other services to such businesses and representation consisting solely of the
 2317 filing of mandatory papers and subsequent representation regarding the mandatory papers?

2318 EITHER check NO // OR check YES // and complete Schedule G-1.

2319 8B. Subject to the same exceptions as in 8A, did persons with whom you have a close financial
 2320 association (partners, associates or others) represent any businesses before any state governmental agency
 2321 for which total compensation was received during the past six months in excess of \$1,000?

2322 EITHER check NO // OR check YES // and complete Schedule G-2.

2323 8C. Did you or persons with whom you have a close financial association furnish services to
 2324 businesses operating in Virginia, pursuant to an agreement between you and such businesses, or between
 2325 persons with whom you have a close financial association and such businesses for which total
 2326 compensation in excess of \$1,000 was received during the past six months? Services reported under this
 2327 provision shall not include services involving the representation of businesses that are reported under
 2328 question 8A or 8B above.

2329 EITHER check NO // OR check YES // and complete Schedule G-3.

2330 9. Real Estate.

2331 Do you or a member of your immediate family hold an interest, including a partnership interest,
 2332 valued at more than \$5,000 in real property (other than your principal residence) for which you have not
 2333 already listed the full address on Schedule F? Account for real estate held in trust.

2334 EITHER check NO // OR check YES // and complete Schedule H.

2335 10. Real Estate Contracts with State Governmental Agencies.

2336 Do you or a member of your immediate family hold an interest valued at more than \$5,000 in real
 2337 estate, including a corporate, partnership, or trust interest, option, easement, or land contract, which real
 2338 estate is the subject of a contract, whether pending or completed within the past six months, with a state
 2339 governmental agency?

2340 If the real estate contract provides for the leasing of the property to a state governmental agency, do
 2341 you or a member of your immediate family hold an interest in the real estate, including a corporate,
 2342 partnership, or trust interest, option, easement, or land contract valued at more than \$1,000? Account for
 2343 all such contracts whether or not your interest is reported in Schedule F or H. This requirement to
 2344 disclose an interest in a lease does not apply to an interest derived through an ownership interest in a
 2345 business unless the ownership interest exceeds three percent of the total equity of the business.

2346 EITHER check NO // OR check YES // and complete Schedule I.

2347 11. Payments by the Commonwealth for Meetings.

2348 During the past six months did you receive lodging, transportation, money, or anything else of value

2. The personal debts of the members of my immediate family are as follows:

Check appropriate categories	Check one \$5,001 to \$50,000	Check one More than \$50,000
Banks		
Savings institutions		
Other loan or finance companies		
Insurance companies		
Stock, commodity or other brokerage companies		
Other businesses:		
(State principal business activity for each creditor and its name.)		
Individual creditors:		
(State principal business or occupation of each creditor and its name.)		

RETURN TO ITEM 3

SCHEDULE C - SECURITIES.

"Securities" INCLUDES stocks, bonds, mutual funds, limited partnerships, and commodity futures contracts.

"Securities" EXCLUDES certificates of deposit, money market funds, annuity contracts, and insurance policies.

Identify each business or Virginia governmental entity in which you or a member of your immediate family, directly or indirectly, separately or together, own securities valued in excess of \$5,000. Name each issuer and type of security individually.

Do not list U.S. Bonds or other government securities not issued by the Commonwealth of Virginia or its authorities, agencies, or local governments. Do not list organizations that do not do business in this Commonwealth, but most major businesses conduct business in Virginia. Account for securities held in trust.

If no reportable securities, check here / / .

Name of Issuer	Type of Security (stocks, bonds, mutual funds, etc.)	Check one \$5,001 to \$50,000	Check one \$50,001 to \$250,000	Check one More than \$250,000

RETURN TO ITEM 4

SCHEDULE D-1 - PAYMENTS FOR TALKS, MEETINGS, AND PUBLICATIONS.

List each source from which you received during the past six months in your capacity as a legislator lodging, transportation, money, or any other thing of value with a combined value exceeding \$200 \$100

2466 (i) for your presentation of a single talk, participation in one meeting, or publication of a work or (ii)
 2467 for your attendance at a meeting, conference, or event where your attendance at the meeting, conference,
 2468 or event was designed to (a) educate you on issues relevant to your duties as a legislator, including
 2469 issues faced by your constituents, or (b) enhance your knowledge and skills relative to your duties as a
 2470 legislator. Any lodging, transportation, money, or other thing of value received by a legislator that does
 2471 not satisfy the criteria of clause (i), (ii)(a), or (ii)(b) shall be listed as a gift on Schedule E. Do not list
 2472 payments or reimbursements by the Commonwealth. (See Schedule D-2 for such payments or
 2473 reimbursements.) List a payment even if you donated it to charity. Do not list information about a
 2474 payment if you returned it within 60 days or if you received it from an employer already listed under
 2475 Item 6 or from a source of income listed on Schedule F.

2476 If no payment must be listed, check here / /.

2477				
2478				
2479				
2480				
2481				
2482	Payer	Approximate Value	Circumstances	Type of Payment (e.g., Honoraria, Travel reimburse- ment, etc.)
2483				
2484				
2485				
2486				
2487				

2488 RETURN TO ITEM 5

2489 SCHEDULE D-2 - PAYMENTS BY THE COMMONWEALTH FOR MEETINGS.

2490 List each meeting for which the Commonwealth provided payments or reimbursements during the
 2491 past six months to you for lodging, transportation, money, or any other thing of value with a combined
 2492 value exceeding ~~\$200~~ \$100 for your participation in your capacity as a legislator. Do not list payments
 2493 or reimbursements by the Commonwealth for meetings or travel within the Commonwealth.

2494 If no payment must be listed, check here / /.

2495				
2496				
2497				
2498				
2499				
2500	Payer	Approximate Value	Circumstances	Type of Payment (e.g., Travel reimbursement, etc.)
2501				
2502				
2503				
2504				
2505				

2506 SCHEDULE E - GIFTS.

2507 List each business, governmental entity, or individual that, during the past six months, (i) furnished
 2508 you or a member of your immediate family with any gift or entertainment at a single event, and the
 2509 value received exceeded \$50 or (ii) furnished you or a member of your immediate family with gifts or
 2510 entertainment in any combination and the total value received exceeded ~~\$100~~ \$50, and for which you or
 2511 the member of your immediate family neither paid nor rendered services in exchange. List each such
 2512 gift or event.

2513 Do not list entertainment events unless the average value per person attending the event exceeded
 2514 \$50. Do not list business entertainment related to the private profession or occupation of you or the
 2515 member of your immediate family who received such business entertainment. Do not list gifts or other
 2516 things of value given by a relative or personal friend for reasons clearly unrelated to your public
 2517 position. Do not list campaign contributions publicly reported as required by Chapter 9.3 (§ 24.2-945 et
 2518 seq.) of Title 24.2 of the Code of Virginia.

2519					
2520					
2521		Name of Business,	City or	Exact	
2522	Name of	Organization, or	County	Gift or	Approximate
2523	Recipient	Individual	and State	Event	Value
2524					

RETURN TO ITEM 6

SCHEDULE F-1 - BUSINESS INTERESTS.

Complete this Schedule for each self-owned or family-owned business (including rental property, a farm, or consulting work), partnership, or corporation in which you or a member of your immediate family, separately or together, own an interest having a value in excess of \$5,000.

If the enterprise is owned or operated under a trade, partnership, or corporate name, list that name; otherwise, merely explain the nature of the enterprise. If rental property is owned or operated under a trade, partnership, or corporate name, list the name only; otherwise, give the address of each property. Account for business interests held in trust.

Name of Business Corporation, Partnership, Farm; Address of Rental Property		Nature of Enterprise (farming, law, rental property, etc.)	Gross income		
City or County and State			\$50,000 or less	\$50,001 to \$250,000	More than \$250,000

RETURN TO ITEM 8

SCHEDULE F-2 - LOBBYIST RELATIONSHIPS AND PAYMENTS.

Complete this Schedule for each lobbyist relationship with the following:

(i) any person who is, or has been within the prior calendar year, registered as a lobbyist with the Secretary of the Commonwealth, or

(ii) any business in which you have a greater than three percent ownership interest and that business employs, or engages as an independent contractor, any person who is, or has been within the prior calendar year, registered as a lobbyist with the Secretary of the Commonwealth.

			Payments to Lobbyist		
List each person or business			\$10,000 or less	More than \$10,000	

THE DISCLOSURE OF A LOBBYIST RELATIONSHIP SHALL NOT (I) CONSTITUTE A WAIVER OF ANY ATTORNEY-CLIENT OR OTHER PRIVILEGE, (II) REQUIRE A WAIVER OF ANY ATTORNEY-CLIENT OR OTHER PRIVILEGE FOR A THIRD PARTY, OR (III) BE REQUIRED WHERE A MEMBER OR MEMBER-ELECT IS EMPLOYED OR ENGAGED BY A PERSON AND SUCH PERSON ALSO EMPLOYS OR ENGAGES A PERSON IN A LOBBYIST RELATIONSHIP SO LONG AS THE MEMBER OR MEMBER-ELECT HAS NO FINANCIAL INTEREST IN THE LOBBYIST RELATIONSHIP.

SCHEDULE G-1 - PAYMENTS FOR REPRESENTATION BY YOU.

List the businesses you represented before any state governmental agency, excluding any court or judge, for which you received total compensation during the past six months in excess of \$1,000,

2583 excluding compensation for other services to such businesses and representation consisting solely of the
 2584 filing of mandatory papers and subsequent representation regarding the mandatory papers filed by you.

2585 Identify each business, the nature of the representation and the amount received by dollar category
 2586 from each such business. You may state the type, rather than name, of the business if you are required
 2587 by law not to reveal the name of the business represented by you.

2588									
2589									
2590			Pur-						
2591			pose						Amount Received
2592	Name	Type	of						
2593	of	of	Repre-	Name	\$1,001	\$10,001	\$50,001	\$100,001	
2594	Busi-	Busi-	menta-	of	to	to	to	to	\$250,001
2595	ness	ness	tion	Agency	\$10,000	\$50,000	\$100,000	\$250,000	and over
2596									
2597									
2598									
2599									

2600
 2601 If you have received \$250,001 or more from a single business within the reporting period, indicate
 2602 the amount received, rounded to the nearest \$10,000. Amount Received: _____.

2603 SCHEDULE G-2 - PAYMENTS FOR REPRESENTATION BY ASSOCIATES.

2604 List the businesses that have been represented before any state governmental agency, excluding any
 2605 court or judge, by persons who are your partners, associates or others with whom you have a close
 2606 financial association and who received total compensation in excess of \$1,000 for such representation
 2607 during the past six months, excluding representation consisting solely of the filing of mandatory papers
 2608 and subsequent representation regarding the mandatory papers filed by your partners, associates or others
 2609 with whom you have a close financial association.

2610 Identify such businesses by type and also name the state governmental agencies before which such
 2611 person appeared on behalf of such businesses.

2612									
2613									
2614	Type of Business			Name of State Governmental Agency					
2615									
2616									
2617									
2618									
2619									

2620 SCHEDULE G-3 - PAYMENTS FOR OTHER SERVICES GENERALLY.

2621 Indicate below types of businesses that operate in Virginia to which services were furnished by you
 2622 or persons with whom you have a close financial association pursuant to an agreement between you and
 2623 such businesses, or between persons with whom you have a close financial association and such
 2624 businesses and for which total compensation in excess of \$1,000 was received during the past six
 2625 months. Services reported in this Schedule shall not include services involving the representation of
 2626 businesses that are reported in Schedule G-1 or G-2 above.

2627 Identify opposite each category of businesses listed below (i) the type of business, (ii) the type of
 2628 service rendered and (iii) the value by dollar category of the compensation received for all businesses
 2629 falling within each category.

2630									
2631									
2632			Check						
2633			if	Type					
2634			ser-	of					Value of Compensation
2635			vices	ser-					
2636			were	vice	\$1,001	\$10,001	\$50,001	\$100,001	
2637			ren-	ren-	to	to	to	to	\$250,001
2638			dered	dered	\$10,000	\$50,000	\$100,000	\$250,000	and over
2639	Electric utilities								
2640	Gas utilities								
2641	Telephone utilities								

REENGROSSED

SB1424E2

2642	Water utilities	_____	_____	_____	_____	_____	_____
2643	Cable television	_____	_____	_____	_____	_____	_____
2644	companies	_____	_____	_____	_____	_____	_____
2645	Interstate	_____	_____	_____	_____	_____	_____
2646	transportation	_____	_____	_____	_____	_____	_____
2647	companies	_____	_____	_____	_____	_____	_____
2648	Intrastate	_____	_____	_____	_____	_____	_____
2649	transportation	_____	_____	_____	_____	_____	_____
2650	companies	_____	_____	_____	_____	_____	_____
2651	Oil or gas retail	_____	_____	_____	_____	_____	_____
2652	companies	_____	_____	_____	_____	_____	_____
2653	Banks	_____	_____	_____	_____	_____	_____
2654	Savings	_____	_____	_____	_____	_____	_____
2655	institutions	_____	_____	_____	_____	_____	_____
2656	Loan or finance	_____	_____	_____	_____	_____	_____
2657	companies	_____	_____	_____	_____	_____	_____
2658	Manufacturing	_____	_____	_____	_____	_____	_____
2659	companies (state	_____	_____	_____	_____	_____	_____
2660	type of product,	_____	_____	_____	_____	_____	_____
2661	e.g., textile,	_____	_____	_____	_____	_____	_____
2662	furniture, etc.)	_____	_____	_____	_____	_____	_____
2663	Mining companies	_____	_____	_____	_____	_____	_____
2664	Life insurance	_____	_____	_____	_____	_____	_____
2665	companies	_____	_____	_____	_____	_____	_____
2666	Casualty insurance	_____	_____	_____	_____	_____	_____
2667	companies	_____	_____	_____	_____	_____	_____
2668	Other insurance	_____	_____	_____	_____	_____	_____
2669	companies	_____	_____	_____	_____	_____	_____
2670	Retail companies	_____	_____	_____	_____	_____	_____
2671	Beer, wine or	_____	_____	_____	_____	_____	_____
2672	liquor companies	_____	_____	_____	_____	_____	_____
2673	or distributors	_____	_____	_____	_____	_____	_____
2674	Trade associations	_____	_____	_____	_____	_____	_____
2675	Professional	_____	_____	_____	_____	_____	_____
2676	associations	_____	_____	_____	_____	_____	_____
2677	Associations of	_____	_____	_____	_____	_____	_____
2678	public employees	_____	_____	_____	_____	_____	_____
2679	or officials	_____	_____	_____	_____	_____	_____
2680	Counties, cities	_____	_____	_____	_____	_____	_____
2681	or towns	_____	_____	_____	_____	_____	_____
2682	Labor organizations	_____	_____	_____	_____	_____	_____
2683	Other	_____	_____	_____	_____	_____	_____

RETURN TO ITEM 9

SCHEDULE H - REAL ESTATE.

List real estate other than your principal residence in which you or a member of your immediate family holds an interest, including a partnership interest, option, easement, or land contract, valued at \$5,000 or more. Each parcel shall be listed individually.

2684	_____		
2685	_____		
2686	_____		
2687	_____		
2688	_____		
2689	_____		
2690	_____		
2691	_____		
2692	Describe the type of real		
2693	estate you own in each		
2694	location (business,		If the real estate is
2695	recreational, apartment,		owned or recorded in
2696	commercial, open land,		a name other than your
2697	etc.)		own, list that name
2698	_____	_____	_____

2699 _____
 2700 _____
 2701 _____
 2702 _____
 2703 _____

2704 RETURN TO ITEM 10

2705 SCHEDULE I - REAL ESTATE CONTRACTS WITH STATE GOVERNMENTAL AGENCIES.

2706 List all contracts, whether pending or completed within the past six months, with a state
 2707 governmental agency for the sale or exchange of real estate in which you or a member of your
 2708 immediate family holds an interest, including a corporate, partnership or trust interest, option, easement,
 2709 or land contract, valued at more than \$10,000. List all contracts with a state governmental agency for
 2710 the lease of real estate in which you or a member of your immediate family holds such an interest
 2711 valued at more than \$1,000. This requirement to disclose an interest in a lease does not apply to an
 2712 interest derived through an ownership interest in a business unless the ownership interest exceeds three
 2713 percent of the total equity of the business.

2714 _____

2715 _____

2716 List your real
 2717 estate interest and
 2718 the person or entity,
 2719 including the type of
 2720 entity, which is
 2721 party to the contract.

2722 Describe any
 2723 management role and
 2724 the percentage
 2725 ownership interest
 2726 you or your immediate
 2727 family member has in
 2728 the real estate
 2729 or entity.

List each
 governmental agency
 which is a party to
 the contract and
 indicate the county
 or city where the
 real estate is located.

State the annual
 income from the
 contract, and the
 amount, if any, of
 income you or any
 immediate family
 member derives
 annually from
 the contract.

2730 _____
 2731 _____
 2732 _____
 2733 _____
 2734 _____

2735 _____

2736 B. Any legislator who *knowingly and intentionally* makes a ~~knowing misstatement~~ false statement of
 2737 a material fact on the Statement of Economic Interests *is guilty of a Class 5 felony* and shall be subject
 2738 to disciplinary action for such violations by the house in which the legislator sits.

2739 C. The Statement of Economic Interests of all members of each house shall be reviewed by the
 2740 Council. If a legislator's Statement is found to be inadequate as filed, the legislator shall be notified in
 2741 writing and directed to file an amended Statement correcting the indicated deficiencies, and a time shall
 2742 be set within which such amendment shall be filed. If the Statement of Economic Interests, in either its
 2743 original or amended form, is found to be adequate as filed, the legislator's filing shall be deemed in full
 2744 compliance with this section as to the information disclosed thereon.

2745 D. Ten percent of the membership of a house, on the basis of newly discovered facts, may in writing
 2746 request the house in which those members sit, in accordance with the rules of that house, to review the
 2747 Statement of Economic Interests of another member of that house in order to determine the adequacy of
 2748 his filing. In accordance with the rules of each house, each Statement of Economic Interests shall be
 2749 promptly reviewed, the adequacy of the filing determined, and notice given in writing to the legislator
 2750 whose Statement is in issue. Should it be determined that the Statement requires correction,
 2751 augmentation or revision, the legislator involved shall be directed to make the changes required within
 2752 such time as shall be set under the rules of each house.

2753 If a legislator, after having been notified in writing in accordance with the rules of the house in
 2754 which he sits that his Statement is inadequate as filed, fails to amend his Statement so as to come into
 2755 compliance within the time limit set, he shall be subject to disciplinary action by the house in which he
 2756 sits. No legislator shall vote on any question relating to his own Statement.

2757 § 30-124. Advisory opinions.

A legislator shall not be prosecuted or disciplined for a violation of this chapter if his alleged violation resulted from his good faith reliance on a written opinion of a committee on standards of conduct established pursuant to § 30-120, an opinion of the Attorney General as provided in § 30-122, or a formal opinion of the Virginia Conflict of Interest and Ethics Advisory Council established pursuant to § 30-355, and the opinion was made after his full disclosure of the facts *regardless of whether such opinion is later withdrawn provided the alleged violation occurred prior to the withdrawal of the opinion.*

§ 30-126. Civil penalty from violation of this chapter.

A. In addition to any other fine or penalty provided by law, any money or other thing of value derived by a legislator from a violation of §§ 30-103 through 30-108 shall be forfeited and, in the event of a knowing violation, there may also be imposed a civil penalty in an amount equal to the amount of money or thing of value forfeited to the Commonwealth. If the thing of value received by the legislator in violation of this chapter should enhance in value between the time of the violation and the time of discovery of the violation, the greater value shall determine the amount of the civil penalty.

B. *A legislator who fails to file the disclosure form required by § 30-111 within the time period prescribed shall be assessed a civil penalty in an amount equal to \$250. The Council shall notify the Attorney General of any legislator's failure to file the required form within 30 days of the deadline for filing and the Attorney General shall assess and collect the civil penalty. All civil penalties collected pursuant to this subsection shall be deposited into the general fund and used exclusively to fund the Council.*

§ 30-355. Virginia Conflict of Interest and Ethics Advisory Council; membership; terms; quorum; expenses.

A. The Virginia Conflict of Interest and Ethics Advisory Council (the Council) is hereby created as an advisory council in the legislative branch to encourage and facilitate compliance with the State and Local Government Conflict of Interests Act (§ 2.2-3100 et seq.) and the General Assembly Conflicts of Interests Act (§ 30-100 et seq.) (hereafter the Acts) and the lobbying laws in Article 3 (§ 2.2-418 et seq.) of Chapter 4 of Title 2.2 (hereafter Article 3).

B. The Council shall consist of ~~15~~ *nine* members as follows: ~~four~~ *three* members appointed by the Speaker of the House of Delegates, ~~one~~ *two* of whom shall be a ~~member~~ *members* of the House of Delegates; ~~and one of whom shall be a former member of the House of Delegates, and two of whom shall be nonlegislative citizen members [retired former] judge of a court of record;~~ *four* ~~three~~ members appointed by the Senate Committee on Rules, ~~one~~ *two* of whom shall be a ~~member~~ *members* of the Senate; ~~and one of whom shall be a former member of the Senate, and two of whom shall be nonlegislative citizen members [retired former] judge of a court of record;~~ *four* ~~and three~~ members appointed by the Governor, ~~two~~ *one* of whom shall be executive branch employees and ~~two~~ *two* of whom shall be nonlegislative citizen members; ~~one member designated by the Attorney General; one member appointed by the Senate Committee on Rules [a retired judge of a court of record a current or former executive branch employee] , one of whom shall be appointed from a list of three nominees submitted by the Virginia Association of Counties; and one member appointed by the Speaker of the House of Delegates of whom shall be appointed from a list of three nominees submitted by the Virginia Municipal League. In the appointment to the Council of members of the House of Delegates made by the Speaker and members of the Senate made by the Senate Committee on Rules, equal representation shall be given to each of the political parties having the highest and next highest number of members elected to their respective body. All members of the Council are subject to confirmation by the General Assembly by a majority vote in each house of (i) the members present of the majority party and (ii) the members present of the minority party.~~

C. All appointments following the initial staggering of terms shall be for terms of four years, except that appointments to fill vacancies shall be for the unexpired terms in the same manner as the original appointment. No nonlegislative citizen member shall be eligible to serve for more than two successive four-year terms. However, after the expiration of a term of three years or less, or after the expiration of the remainder of a term to which appointed to fill a vacancy, two additional terms may be served by such member if appointed thereto. Legislative members and other state government officials shall serve terms coincident with their terms of office. Legislative members may be reappointed for successive terms.

D. The members of the Council shall elect from among their membership a chairman and a vice-chairman for two-year terms. The chairman and vice-chairman may not succeed themselves to the same position. The Council shall hold meetings quarterly or upon the call of the chairman. A majority of the Council *appointed* shall constitute a quorum.

E. Members of the Council shall receive no compensation for their services but shall be reimbursed for all reasonable and necessary expenses incurred in the performance of their duties as provided in §§ 2.2-2813, 2.2-2825, and 30-19.12, as appropriate. Funding for expenses of the members shall be

2819 provided from existing appropriations to the Council.

2820 **§ 30-356. Powers and duties of the Council.**

2821 The Council shall:

2822 1. Review all disclosure forms filed by lobbyists pursuant to Article 3 and by state and local
2823 government officers and employees and legislators pursuant to the Acts. The Council ~~shall~~ *may* review
2824 all disclosure forms for completeness, ~~which shall include~~ *including* reviewing the information contained
2825 on the face of the form to determine if the disclosure form has been fully completed and comparing the
2826 disclosures contained in any disclosure form filed by a lobbyist pursuant to § 2.2-426 with other
2827 disclosure forms filed with the Council, and ~~be followed by requests for~~ *requesting any* amendments to
2828 ensure the completeness of and correction of errors in the forms, if necessary. *If a disclosure form is*
2829 *found to have not been filed or to have been incomplete as filed, the Council shall notify the filer in*
2830 *writing and direct the filer to file a completed disclosure form within a prescribed period of time, and*
2831 *such notification shall be confidential and is excluded from the provisions of the Virginia Freedom of*
2832 *Information Act (§ 2.2-3700 et seq.);*

2833 2. ~~Accept any~~ *Require all* disclosure forms ~~by computer or electronic means to be filed electronically~~
2834 *in accordance with the standards approved by the Council and using software meeting standards*
2835 ~~approved by it.~~ The Council shall provide software *or electronic access for filing the required disclosure*
2836 *forms to all filers without charge and may.* The Council shall prescribe the method of execution and
2837 certification of electronically filed forms, including the use of an electronic signature as authorized by
2838 the Uniform Electronic Transactions Act (§ 59.1-479 et seq.); ~~and the procedures for receiving forms in~~
2839 ~~the office of the Council;~~

2840 3. ~~Accept and review any statement received from a filer disputing the receipt by such filer of a gift~~
2841 ~~that has been disclosed on the form filed by a lobbyist pursuant to Article 3;~~

2842 4. Beginning July 1, ~~2015~~ *2016*, establish and maintain a searchable electronic database comprising
2843 disclosure forms filed pursuant to §§ 2.2-426, 2.2-3117, 2.2-3118, and 30-111. Such database shall be
2844 available to the public through the Council's official website;

2845 4. 5. Furnish, upon request, formal advisory opinions or guidelines and other appropriate information,
2846 including informal advice, regarding ethics ~~and~~, conflicts issues arising under Article 3 or the Acts, *or a*
2847 *person's duties under Article 3 or the Acts* to any person *covered by Article 3 or the Acts* or to any
2848 agency of state or local government, in an expeditious manner. *The Council may authorize a designee to*
2849 *furnish formal opinions or informal advice. Formal advisory opinions are public record and shall be*
2850 *published on the Council's website; however, no formal advisory opinion furnished by a designee of the*
2851 *Council shall be published until such opinion has been approved by the Council. Published formal*
2852 *advisory opinions may have such deletions and changes as may be necessary to protect the identity of*
2853 *the person involved.* Informal advice given by the Council *or the Council's designee* is confidential,
2854 protected by the attorney-client privilege, and is excluded from the provisions of the Virginia Freedom
2855 of Information Act (§ 2.2-3700 et seq.);

2856 5- 6. Conduct training seminars and educational programs for lobbyists, state and local government
2857 officers and employees ~~and~~, legislators, and other interested persons on the requirements of Article 3 and
2858 the Acts and provide ethics orientation sessions for legislators in compliance with Article 6 (§ 30-129.1
2859 et seq.) of Chapter 13;

2860 6- 7. Approve orientation courses conducted pursuant to § 2.2-3128 and, upon request, review the
2861 educational materials and approve any training or course on the requirements of Article 3 and the Acts
2862 conducted for state and local government officers and employees;

2863 7- 8. Publish such educational materials as it deems appropriate on the provisions of Article 3 and
2864 the Acts;

2865 8- 9. Review actions taken in the General Assembly with respect to the discipline of its members for
2866 the purpose of offering nonbinding advice;

2867 9- 10. Request from any agency of state or local government such assistance, services, and
2868 information as will enable the Council to effectively carry out its responsibilities. Information provided
2869 to the Council by an agency of state or local government shall not be released to any other party unless
2870 authorized by such agency; ~~and~~

2871 11. ~~Redact from any document or form that is to be made available to the public any residential~~
2872 ~~address, personal telephone number, or signature contained on that document or form; and~~

2873 10- 12. Report on or before December 1 of each year on its activities and findings regarding Article
2874 3 and the Acts, including recommendations for changes in the laws, to the General Assembly and the
2875 Governor. The annual report shall be submitted by the chairman as provided in the procedures of the
2876 Division of Legislative Automated Systems for the processing of legislative documents and reports and
2877 shall be published as a state document.

2878 **§ 30-356.1. Request for approval for certain travel.**

2879 A. The Council shall receive and review a request for the approval of travel submitted by a person
2880 required to file the disclosure form prescribed in § 2.2-3117 or 30-111 to accept any travel-related

transportation, lodging, hospitality, food or beverage, or other thing of value that has a value exceeding \$100 where such approval is required pursuant to subsection G of § 2.2-3103.1 or subsection F of § 30-103.1. A request for the approval of travel shall not be required for the following, but such travel shall be disclosed as may be required by the Acts:

1. Travel disclosed pursuant to the Campaign Finance Disclosure Act (§ 24.2-945 et seq.);
2. Travel paid for or provided by the government of the United States, any of its territories, or any state or any political subdivision of such state;
3. Travel provided to facilitate attendance by a legislator at a regular or special session of the General Assembly, a meeting of a legislative committee or commission, or a national conference where attendance is approved by the House or Senate Committee on Rules; or
4. Travel related to an official meeting of the Commonwealth, its political subdivisions, or any board, commission, authority, or other entity, or any charitable organization established pursuant to § 501(c)(3) of the Internal Revenue Code affiliated with such entity, to which such person has been appointed or elected or is a member by virtue of his office or employment.

B. When reviewing a request for the approval of travel, the Council shall consider the purpose of the travel as it relates to the official duties of the requester. The Council shall approve any request for travel that bears a reasonable relationship between the purpose of the travel and the official duties of the requester. Such travel shall include any meeting, conference, or other event (i) composed primarily of public officials, (ii) at which public policy related to the duties of the requester will be discussed in a substantial manner, (iii) reasonably expected to educate the requester on issues relevant to his official duties or to enhance the requester's knowledge and skills relative to his official duties, or (iv) at which the requester has been invited to speak regarding matters reasonably related to the requester's official duties.

C. The Council shall not approve any travel requests that bear no reasonable relationship between the purpose of the proposed travel and the official duties of the requestor. In making such determination, the Council shall consider the duration of travel, the destination of travel, the estimated value of travel, and any previous or recurring travel.

D. Within five business days of receipt of a request for the approval of travel, the Council shall grant or deny the request, unless additional information has been requested. If additional information has been requested, the Council shall grant or deny the request for the approval within five business days of receipt of such information. If the Council has not granted or denied the request for approval of travel or requested additional information within such five-day period, such travel shall be deemed to have been approved by the Council. Nothing in this subsection shall preclude a person from amending or resubmitting a request for the approval of travel. The Council may authorize a designee to review and grant or deny requests for the approval of travel.

E. A request for the approval of travel shall be on a form prescribed by the Council and made available on its website. Such form may be submitted by electronic means, facsimile, in-person submission, or mail or commercial mail delivery.

F. No person shall be prosecuted, assessed a civil penalty, or otherwise disciplined for acceptance of a travel-related thing of value if he accepted the travel-related thing of value after receiving approval under this section, regardless of whether such approval is later withdrawn provided the travel occurred prior to the withdrawal of the [~~opinion~~ approval] .

§ 30-357. Staff.

Staff assistance to the Council shall be provided by the Division of Legislative Services. Staff shall perform those duties assigned to it by the Council, including those duties enumerated in § 30-356. *The Division of Legislative Services shall employ an executive director, who shall be subject to the confirmation of the Joint Committee on Rules.*

2. That the provisions of this act requiring that the disclosure forms prescribed by §§ 2.2-426, 2.2-3117, 2.2-3118, and 30-111 of the Code of Virginia be submitted electronically with the Virginia Conflict of Interest and Ethics Advisory Council shall become effective on July 1, 2016.

3. That the Virginia Conflict of Interest and Ethics Advisory Council shall review the current statutory disclosure forms located at §§ 2.2-426, 2.2-3117, 2.2-3118, and 30-111 of the Code of Virginia and make recommendations for the revision of such forms consistent with the provisions of this act. The Council shall submit its recommendations to the General Assembly on or before November 15, 2016.

4. That the provisions of this act shall become effective on January 1, 2016 [, except that the provisions of this act amending §§ 30-355, 30-356, and 30-357 shall become effective on July 1, 2015] .

5. [Notwithstanding the sixth enactment of Chapters 792 and 804 of the Acts of Assembly of 2014, that any filer required to file a disclosure form pursuant to § 2.2-3115 shall file such form with the applicable clerk of the governing body of the county, city, or town or the clerk of the school

2942 board.

2943 6.] That the provisions of this act may result in a net increase in periods of imprisonment or
2944 commitment. Pursuant to § 30-19.1:4, the estimated amount of the necessary appropriation cannot
2945 be determined for periods of imprisonment in state adult correctional facilities; therefore, Chapter
2946 2 of the Acts of Assembly of 2014, Special Session I, requires the Virginia Criminal Sentencing
2947 Commission to assign a minimum fiscal impact of \$50,000. Pursuant to § 30-19.1:4, the estimated
2948 amount of the necessary appropriation cannot be determined for periods of commitment to the
2949 custody of the Department of Juvenile Justice.

2950 [7. That the initial terms of the nonlegislative citizen members of the Virginia Conflict of Interest
2951 and Ethics Advisory Council appointed pursuant to this act shall be staggered as follows: (i) the
2952 appointed representative of the Virginia Municipal League for a term of one year; (ii) one former
2953 judge of a court of record appointed by the Speaker of the House for a term of two years; (iii) the
2954 former executive branch employee, if any, for a term of two years; (iv) one former judge of a
2955 court of record appointed by the Senate Committee on Rules for a term of three years; and (v)
2956 the appointed representative of the Virginia Association of Counties for a term of four years.

2957 8. That, if the General Assembly is not in session when initial appointments to the Virginia
2958 Conflict of Interest and Ethics Advisory Council are made pursuant to this act, such initial
2959 appointments shall be confirmed at the next succeeding regular session of the General Assembly
2960 following such appointments and the Council may exercise all powers and perform all duties set
2961 forth in this act notwithstanding any provisions of this act requiring confirmation of members
2962 appointed to the Council by the General Assembly.]